

## Join in the rewards.

Annual Report 2013



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# Chairman's Report

I am delighted to report another strong year for Qantas Credit Union.



Mark Boesen Chairman

Our solid performance is again an indication of our agility and our strategic focus on remaining competitive and relevant to our Members. Despite a challenging and competitive environment, it's pleasing to note that your Credit Union continues to be very secure.

While our financial results communicate our strength, it's vital that we continue to implement strategies to ensure our future sustainability and growth.

### The importance of continued growth

As a business, it's important that we continue to grow to ensure our ability to weather any storm - and maintain our strong position.

We are currently one of the largest Credit Unions in Australia, with \$2.79 billion in assets and a capital adequacy significantly above the Australian Prudential Regulation Authority (APRA) requirements.

The Board and Management of Qantas Credit Union remain vigilant in monitoring the banking industry, so we can continue to respond to changes in the Australian economy and banking sector. Our business is supported and underpinned by a robust strategic plan ensuring we continue to grow and offer our Members an 'all-round better deal for your banking'.

It is important to understand that our growth is mutual - the more of you who borrow and deposit with us, the more we can return back in the form of more competitive interest rates and low or no fees. By switching and having all your banking with us and inviting others to do the same, we can all ensure the future growth of Qantas Credit Union.

## Our Board

The Board's primary role is to protect and enhance the long-term stability and strength of Qantas Credit Union and the ongoing return of benefits to Members. To achieve this, the Board provides strategic guidance, monitoring and effective oversight of the Qantas Credit Union's management team and risk management systems.

Collectively, the Board must have the necessary skills, knowledge and experience to understand the risks of Qantas Credit Union, including its legal and prudential obligations, and to ensure that the business is managed in an appropriate way taking into account these risks.

Qantas Credit Union regularly reviews the composition and size of the Board, including the need for various skills and experience. As a part of this review, the Board took the opportunity to reduce the number of Directors from 11 to 10 in 2013 when a Director retired, which was approved by members at the 2012 AGM. We made this change as we believe we have an experienced and skilled Board, with an appropriate mix of Directors representing accounting, finance, treasury, retail banking, management, strategy, legal and policy advisory functional competencies.

### Acknowledgements

Firstly, I would like to take this opportunity to thank you, our Members. We are grateful for your continued support and loyalty, and on behalf of your Board, we look forward to providing the best in service, competitive rates and products for the year ahead.

I would also like to thank each of our Directors for their valuable contributions during the year. On behalf of the Board, I recognise the outstanding achievements of Scott King, his Management team and all Qantas Credit Union employees in what has been another great year.

It's important that I also acknowledge and thank Max Haworth, a Director since 1974 and Chairman of the Board between 2000 and 2006, who announced his retirement from the Board effective from 30 June 2013. Qantas Credit Union has gone from strength to strength during Max's distinguished tenure, in no small measure thanks to his dedication and leadership. On behalf of Qantas Credit Union and our Members we wish Max an enjoyable and well deserved retirement.

Finally, I would also like to recognise our Credit Union employees for their continued enthusiasm and motivation. It's always a pleasure to see our people working for the best interests of the Credit Union and Members.

Chairman 24th September 2013



# Chief Executive Officer's Report to Members

I'm proud to report that Qantas Credit Union has again achieved solid results in what is continuing to be a competitive and challenging environment.



Scott King Chief Executive Officer

Our long term strategy of investing in our future growth and sustainability, while continuing to deliver tangible benefits for our Members, has seen us maintain our competitive advantage against the big banks.

While we continue to weather the effects of strong competition, a low cash rate and shrinking margins our outlook remains positive as demonstrated by our end of year results and pre-tax profit of \$21.7 million.

### Financial performance

I'm pleased to report that despite the intense competition for deposits we have delivered competitive interest rates on both sides of our Balance Sheet. Pleasingly, this has resulted in sustainable growth in our deposits of 6.6% to \$2.43 billion, providing us funding to increase our total assets by 11.9% to \$2.79 billion.

In a market where the home lending system growth was at 4.6%, we not only outperformed system growth, but also exceeded our previous year's growth, up from 8.9% to 11.6%; an endorsement of our competitive offering that provides a better deal for Members.

Our total assets of \$2.79 billion places Qantas Credit Union as one of the largest Credit Unions in Australia. We are well positioned for growth and the continued provision of value back to Members in the form of better rates, lower fees and great service.

## Digital transformation

Our core proposition of 'a great deal more for your banking' is more than just competitive rates and fairer fees; it includes providing new and innovative products and technology enhancements to make your banking easier.

Qantas Credit Union is undertaking a thorough review of our online, mobile and core banking platform as an investment for the long term. Our aim is to provide an easy and rich banking experience using the most advanced technologies - whether it's in a branch, online, on a smartphone or tablet.

Over the next few years we will seek to enhance these key touch points to meet our Members needs both now and in the future and to compete with the banks on a new level.

We are looking forward to up-dating Members on the progress of the project and will be introducing enhancements along the way.



Chermside branch

## Branch footprint

We're continuously assessing our branch footprint to ensure we have the right branch in the right location.

Our new Brisbane flagship in Chermside opened in July 2013 and has been well received by Members. We've seen a significant uplift in use of the branch which has confirmed the tough decision to move the branch from its previous location.

The new location is a convenient 15 minutes from both the airport and the city and hosts the latest in technology to provide Members with a more personalised and interactive experience.

This year we also look forward to the establishment of a branch within the new Qantas campus at Mascot, as well as a new kiosk within the Qantas Domestic terminal, which will provide both service and self service facilities.

### Thank you

Finally, I would like to thank you, our Members, for your continued support. We are very pleased that so many of you have chosen to switch your banking over to us and we hope you're enjoying the benefits. I would also like to extend a well earned thank you to our employees, Management team and Directors for their dedication and commitment to ensuring the strength and growth of our Credit Union into the future.

Scott King Chief Executive Officer 24th September 2013

# Directors' Report

The Directors present their report together with the consolidated financial statements of the Qantas Staff Credit Union

The Directors present their report together with the consolidated financial statements of the Qantas Staff Credit Union Limited ("the Credit Union") and its subsidiary (together: "The Group") for the year ended 30 June 2013 and the auditor's report thereon.			Name	Position	Qualifications	Age	Experience & Responsibilities		
The Credit Union is a company registered under the Corporations Act 2001.					Sarah Collins	Non-Executive Director	BEc, LLB, MAMI	47	<ul> <li>Director since 2001</li> <li>Member, Corporate Governance Committee (ceased 29th January 2013)</li> </ul>
Information on Directors							<ul> <li>Member, Audit &amp; Compliance Committee (from 29th January 2013)</li> <li>Currently, Special Counsel – DLA Piper Australia</li> </ul>		
The names of the	e Directors in office		ig or sin	ce the end of the year, are:					- Formerly, Qantas General Manager Legal
Name	Position	Qualifications	Age	Experience & Responsibilities	Jeffrey Etherington			43	- Director since 2008
Mark Boesen	Chairman	BBus, CPA FAMI, MAICD	58	<ul> <li>Director since 1992</li> <li>Chairman, Board</li> <li>Chairman, Executive &amp; Remuneration Committee</li> </ul>		Director	CFTP(Snr), GAICD MAMI,AICD, Fin and Treasury Assoc.		<ul> <li>Member, Risk Committee</li> <li>Currently, Group Treasurer - Qantas Airways</li> </ul>
				<ul> <li>Chairman, Corporate Governance Committee (ceased 29th January 2013)</li> <li>Member, Australian Institute of Company Directors</li> <li>Currently, Partner S&amp;K Accounting Solutions</li> <li>Formerly, Qantas General Manager Retirement Programs and Qantas Superannuation</li> <li>Formerly, Director of Qantas Superannuation Limited, Constellation Capital Management Limited and SeQant Asset Management Pty. Limited</li> </ul>	Henry Goodman	Non-Executive Director	FCPA, AFAMI	75	<ul> <li>Director since 1989</li> <li>Former Deputy Chairman</li> <li>Member, Corporate Governance Committee (ceased 29th January 2013)</li> <li>Member, Audit &amp; Compliance Committee (from 29th January 2013)</li> <li>Formerly, Director of Qantas Superannuation Limited</li> <li>Formerly, Finance Director, Qantek</li> </ul>
David Hailes	Deputy Chairman	MBA, FAMI, MAICD	70	<ul> <li>Director since 1993</li> <li>Deputy Chairman, Board</li> <li>Chairman, Audit &amp; Compliance Committee</li> <li>Member, Executive &amp; Remuneration Committee</li> <li>Member, Nominations Committee</li> <li>Formerly, Qantas Manager Flight Operations Support</li> </ul>	Gary Halliday	Non-Executive Director	FIPA, FAMI, JP	65	<ul> <li>Director since 2004</li> <li>Member, Audit &amp; Compliance Committee (ceased 29th January 2013)</li> <li>Member, Risk Committee (from 29th January 2013)</li> <li>Formerly, General Manager Qantas Staff Credit Union Limited</li> </ul>
Colin Adams	Non-Executive Director	MAMI, MAICD	64	<ul> <li>Director since 2008</li> <li>Member, Risk Committee</li> <li>Director of <ul> <li>Interrelate Family Centres Ltd,</li> <li>Columbia Securities Pty Ltd,</li> <li>Columbia Superannuation (NSW) Pty Ltd</li> </ul> </li> </ul>	Joshua Hatten	Non-Executive Director	MSc BLaws(Hons) BEcSocSci Grad Dip LP MAMI, GAICD	29	<ul> <li>Director since November 2011</li> <li>Member, Audit and Compliance Committee</li> <li>Senior Policy Advisor NSW Department of Premier and Cabinet</li> <li>Director, ACON Health Ltd</li> <li>Member, Finance and Audit Committee, ACON Health Ltd</li> </ul>
Bill Bourke	Non-Executive Director	BSc (Qld), BEng Aero (Syd) MEngSc (Syd) AFAMI	72	<ul> <li>Director since 1992</li> <li>Member, Audit and Compliance Committee</li> <li>Director, Sydney Maritime Museum Custodian Ltd</li> <li>Director, Sydney Maritime Museum</li> <li>Formerly, Qantas Manager Environment – Aircraft Operations</li> </ul>					

## Directors' Report (continued)

Name	Position	Qualifications	Age	Experience & Responsibilities
Max Haworth	Non-Executive Director	FCPA, FCSA, FCIS FCIM, FAMI, JP	81	<ul> <li>Director since 1974 (retired 30th June 2013)</li> <li>Former Chairman</li> <li>Member, Audit and Compliance Committee (retired 30th June 2013)</li> <li>Formerly, Director of International Marketing Institute of Australia Ltd and the IMIA Centre for Strategic Business Studies Pty Ltd</li> <li>Formerly, Qantas Director of Treasury and Associated Companies and General Manager Qantas Superannuation Limited</li> <li>Director, M&amp;B Haworth Pty Ltd ATF Haworth Superannuation Fund</li> </ul>
Barry Phair	Non-Executive Director	FCPA, FAMI MAICD	68	<ul> <li>Director since 1990</li> <li>Former Deputy Chairman</li> <li>Chairman, Risk Committee</li> <li>Member, Executive &amp; Remuneration Committee</li> <li>Formerly, Qantas General Manager Fleet &amp; Long term Network Planning</li> <li>Formerly, Qantas Strategic Planning Director</li> <li>Formerly, Qantas Deputy Treasurer</li> </ul>

The names of the Company Secretaries in office at the end of the year are:

Name	Qualifications	Age	Experience
Cindy Hansen	LLB (Hons) F Fin MAMI	46	<ul> <li>Company Secretary 24 April 2007</li> <li>Currently, General Counsel and Company Secretary, Qantas Staff Credit Union Limited</li> </ul>
Michael Anastasi	CA, B Comm MAMI	42	<ul> <li>Company Secretary since 25 September 2007</li> <li>Currently, Chief Financial Officer, Qantas Staff Credit Union Limited</li> </ul>

#### **Directors' Meetings**

The number of Directors meetings (including meetings of Committees of Directors) and the number of meetings attended by each of the Directors of the Credit Union during the financial year are:

	Board Meetings		Committe	ee Meetings
Director	Held	Attended	Held	Attended
C. Adams	11	10	7	7
M. P. Boesen	11	11	8	8
W. L. Bourke	11	11	3	3
S. C. Collins	11	11	4	4
J. Etherington	11	11	7	6
H. Goodman	11	8	4	4
D. L. Hailes	11	11	11	11
G. Halliday	11	11	4	4
J. Hatten	11	11	3	3
M. J. Haworth	11	11	3	3
B. G. Phair	11	11	15	15

All Directors requested, and were granted leave for meetings they were unable to attend.

#### Directors' Benefits

No Director has received or become entitled to receive during, or since the end of the financial year, a benefit because of a contract made by the Credit Union, a controlled entity, or a related body corporate with a Director, a firm of which a Director is a member or an entity in which a Director has a substantial financial interest, other than that disclosed in note 24 of the financial statements.

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## Directors' Report (continued)

## Financial Performance Disclosures

#### **Principal Activities**

The principal activities of the Group during the financial year related to the provision of retail financial and associated services to Members in accordance with our Constitution.

No significant changes to these activities occurred during the year.

### **Operating Results**

Profit before income tax for the 2013 financial year was \$21.70 million (2012: \$23.80 million), reducing to \$15.27 million (2012: \$16.81 million) after providing \$6.43 million (2012: \$6.99 million) for taxation.

### Dividends

No dividends have been paid or declared since the end of the financial year and no dividends have been recommended or provided for by the Directors of the Credit Union.

### **Review of Operations**

Total assets at year end were \$2,791.35 million, representing an increase of \$297.13 million, or 11.91% over the previous year. Included in total assets are Member loans and advances of \$2,143.95 million, having risen by \$222.29 million or 11.57% reflecting strong demand for mortgage secured loans. Deposits increased by \$149.62 million, or 6.56% to \$2,430.83 million at year end. Total Member's equity at year end was \$193.79 million, an increase of \$15.26 million, or 8.55%. Continued Member support together with increased lending levels and competitive interest rates offered to depositors and borrowers, along with prudent expenditure controls, enabled the Group to further strengthen its financial position during the year.

### Significant Changes in State of Affairs

No significant changes occurred in the state of affairs of the Group during the year that has not otherwise been disclosed in this Report or the consolidated financial statements.

### Events Occurring after Balance Date

No other matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations, or state of affairs of the Group in subsequent years.

### Indemnification of Directors and Officers

Since the end of the previous financial year, the Credit Union has not indemnified or made a relevant agreement for indemnifying against a liability for any person who is or has been an officer, Director or auditor of the Group.

### Insurance of Directors and Officers

During the financial year, the Group paid an insurance premium of \$84,893 (2012: \$80,850) in respect of Directors' and Officers' Liability and Company Reimbursement insurance policies for any past, present or future, Director, secretary or executive officer of the Group. The policy does not contain details of the premiums paid in respect of individual Directors or officers. The insurance policy does not cover payments made arising out of claims made against any Directors or officers by reason of any wrongful act in their capacity as Directors or officers.

No insurance cover has been provided for the benefit of the auditors of the Group.

### Likely Developments

No other matter, circumstance or likely development in the operations has arisen since the end of the financial year that has significantly affected or may significantly affect: -

- (i) The operations of the Group;
- (ii) The results of those operations; or
- (iii) The state of affairs of the Group

in the financial years subsequent to this financial year.

### Lead Auditor's Independence Declaration

The lead auditor's independence declaration is set out on page 14 and forms part of the Directors' report for financial year ended 30 June 2013.

#### Rounding

The amounts contained in the financial statements have been rounded to the nearest one thousand dollars in accordance with ASIC Class Order 98/100 (as amended). The Credit Union is permitted to round to the nearest one thousand (\$'000) for all amounts except prescribed disclosures that are shown in whole dollars.

### Public Prudential Disclosures

As an Approved Deposit –taking Institution ("ADI") regulated by the Australian Prudential Regulation Authority ("APRA"), the Group is required to publicly disclose certain information in respect of:

- Consolidated equity and regulatory capital
- Risk exposure and assessment, and
- Remuneration disclosures.

The disclosures are to be found on the company's website www.qantascu.com.au/about-us-corporate-information-financial-reports.html

This report is made in accordance with a resolution of the Board of Directors and is signed for and on behalf of the Directors by:

Mark Boesen Chairman

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David Hailes, Deputy Chairman

Sydney 24th September 2013



# Lead Auditor's Independence Declaration under Section 307C of the Corporations Act 2001

#### To: the Directors of Qantas Staff Credit Union Limited

I declare that, to the best of my knowledge and belief, in relation to the audit for the financial year ended 30 June 2013 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit. and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

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Shaun Kendrigan Partner

Sydney 24th September 2013.

KPMG, an Australian partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity.

Liability limited by a scheme approved under Professional Standards Legislation.

# Corporate Governance Statement

Corporate governance is the system by which companies are directed and managed. It influences how the objectives of the company are set and achieved, how risk is monitored and assessed, and how performance is optimised.

The Australian Prudential Regulation Authority (APRA) has issued Prudential Standard CPS 510 Governance, which sets out minimum foundations for good governance of regulated financial institutions, such as the Credit Union.

This standard "aims to ensure that regulated institutions are managed in a sound and prudent manner by a competent Board of Directors, which is capable of making reasonable and impartial business judgements in the best interests of the regulated institution and which gives due consideration to the impact of its decisions on depositors".

## Framework

Directors and management are committed to high standards of corporate governance and with this in mind, have articulated and formalised the corporate governance framework within which the Credit Union operates in a Board Charter.

The Board Charter is a written policy document that defines the respective roles, responsibilities and authorities of the Board, both individually and collectively, and of Management in setting the direction, management and control of the organisation. As such, it establishes the guidelines within which the Directors and Officers are to operate as they carry out their respective roles.

The Credit Union is not bound by but has elected to adopt the 8 Corporate Governance Principles and Recommendations published by the Australian Stock Exchange Corporate Governance Council, to the extent that the principles are appropriate to the Credit Union's particular circumstances as a non-listed, mutual, financial institution.

## Corporate Governance Statement (continued)

## Statement of Principles

## Principle 1

## Lay solid foundations for management and oversight

To establish and publish the respective roles and responsibilities of board and management.

The Board Charter outlines the role of the Board and senior management. In governing the Credit Union, the Directors must act in the best interests of the Credit Union as a whole.

The Board has the final responsibility for the successful operations of the Credit Union. In general, it is responsible for, and has the authority to determine, all matters relating to the policies, practices, management and operations of the Credit Union. It is required to do all things that may be necessary to be done in order to carry out the objectives of the Credit Union. The Board is responsible for ensuring that the Credit Union complies with all of its contractual, statutory and any other legal obligations, including the requirements of the Australian Prudential Regulation Authority ("APRA") and the Australian Securities and Investments Commission ("ASIC") as well as any other regulatory body.

The details of some Board functions are handled through Board Committees. However, the Board as a whole is responsible for determining the extent of powers residing in each Committee and is ultimately responsible for accepting, modifying or rejecting Committee recommendations. Each Committee has its own Charter, which includes its structure, authority and responsibilities.

The Board currently has the following Committees:

- Executive & Remuneration Committee
- Audit & Compliance Committee
- Risk Committee
- Nominations Committee (comprising 2 independent members and 1 Board representative member).

On 29th January 2013 the Corporate Governance Committee was disbanded and its duties transferred to the Executive & Remuneration Committee. The Credit Union's policies and procedures, including the Board and Committee Charters and the Delegations Manual, ensure a balance of authority so that no single individual has unfettered powers.

It is the role of senior management to manage the Credit Union in accordance with the direction and delegations of the Board and the responsibility of the Board to oversee the activities of management in carrying out these delegated duties. Senior management is responsible for the day-to-day management of the Credit Union.

The performance of senior management (other than the Chief Executive Officer) is evaluated annually against defined objectives and key performance indicators by the Chief Executive Officer and reviewed by the Executive & Remuneration Committee. The performance of the Chief Executive Officer is evaluated annually against defined objectives and key performance indicators by the Executive & Remuneration Committee and reviewed by the Board.

A performance review of senior management and the Chief Executive Officer has taken place in the reporting period in accordance with the above process.

## Principle 2

#### Structure the board to add value

Have a board of effective composition, size and commitment to adequately discharge its responsibilities and duties.

Qantas Staff Credit Union Limited currently has 10 Directors, following a Member resolution at the 2012 AGM approving a reduction in the size of the Board on retirement of a Director on 30 June 2013. The Board can increase the number of Directors to the maximum under the Constitution in future, if necessary to fulfil its obligations.

Directors are elected by Members by democratic ballot for a three (3) year term. Under the Credit Union's Constitution the number of Directors must be at least 5 and no more than 11. The eligibility requirements to nominate as a Director and the process for election of Directors are governed by the Constitution.

The overriding principle to which the Board has regard in relation to the structure of the Board is that all Directors

must be fit and proper persons as defined in APRA Prudential Standard CPS 520 Fit and Proper. The Board Charter and the Credit Union's Fit and Proper Policy set out how the Credit Union assesses whether or not a person is fit and proper and the Board has established a Nominations Committee to assess the fitness and propriety of all candidates for appointment as a Director.

Collectively, the Board must have the necessary skills, knowledge and experience to understand the risks of the Credit Union, including its legal and prudential obligations, and to ensure that the Credit Union is managed in an appropriate way taking into account these risks.

The Credit Union regularly reviews the need for various skills and experience against the current skills and experience represented on the Board.

Given the size of the Credit Union and the business that it operates, the Board has determined to have a blend of skills, knowledge and experience in the following functional competencies:

- accounting and financial management
- senior level business management
- long term strategic planning
- enterprise risk management
- retail banking financial and prudential reporting.

Each Director of the Credit Union must have relevant tertiary qualifications, professional memberships and/or type/length of experience such that the Director is able to provide a high level strategic input into Board deliberations in relation to at least one of the listed functional competencies.

In addition, all Directors must bring certain personal attributes to the Board table to allow them to make an effective contribution to Board deliberations and processes. This includes having sufficient time available to fulfil the role and possession of the following core competencies:

- an understanding of the role and responsibilities of a director of an Authorised Deposit Taking Institution (ADI);
- the ability to listen, evaluate and form conclusions;
- financial literacy;

- appropriate experience in the senior management or governance of a financial institution or a significant public company, or in a senior professional role relevant to the business (for example, accountancy or law);
- an understanding of the collegial nature of a Board and the ability to function effectively in a collegial way;
- an understanding of, and demonstrated commitment to the values of the Credit Union, including Mutual, Authentic, Achieving, Energetic;
- the ability to understand the Credit Union's business and regulatory risks, including the identification, monitoring and mitigation of risk;
- the capacity and willingness to prepare and contribute to Board meetings and deliberations;
- the capacity and willingness to undertake continuous professional development and learning consistent with the Credit Union's policies on Board renewal.

A summary of the qualifications, experience and tenure for each Director are set out in the Directors' Report. All current Directors have been assessed as being fit and proper, in accordance with the Credit Union's policy.

In its Prudential Standard CPS 510 Governance, APRA requires the Board to have a majority of independent and non-executive Directors at all times. In addition, certain positions, such as Chairman of the Board and Chairman of the Audit & Compliance Committee, must be held by an independent, non-executive Director.

The Board Charter sets out how the Credit Union assesses whether or not a person is independent. In assessing independence, the Board is mindful that the Credit Union is a mutual and, as such, Directors are democratically elected by the Members. Directors are not appointed by the Board other than to fill casual vacancies and no Director represents a group of shareholders.

## Corporate Governance Statement (continued)

## Statement of Principles (continued)

The following table sets out the elements of the CPS510 definition of independence and how those elements apply to the Credit Union.

Element	Application to Qantas Credit Union / Materiality Threshold Adopted by the Board
An independent director is a non-executive director (i.e. is not a member of management) and:	Under the Credit Union's Constitution employees of the Credit Union are ineligible to be a director (clause 50), except where the Board has nominated one employee (clause 62). The Board has not exercised its right to nominate an employee to stand for election as a Director nor to fill any casual vacancy.
Is not a substantial shareholder of the company or an officer of, or otherwise associated directly with, a substantial shareholder of the company.	As the Credit Union is a mutual, no shareholder of the Credit Union can have a relevant interest in 5% or more of the voting shares of the Credit Union.
Is not employed, or has not previously been employed in an executive capacity by the company or another group member, and there has been a period of at least three years between ceasing such employment and serving on the Board.	Employment in an executive capacity means a position that enables the employee to influence the commercial operations of the Credit Union.
Within the last three years has not been a principal of a material professional adviser or a material consultant to the company or another group member, or an employee materially associated with the service provided.	A material professional adviser or consultant is one whose commercial relationship sees more than 5% of the adviser's/ consultant's total annual revenue or \$30,000 (whichever is the lesser) being attributable to the Credit Union or its associated companies.
Is not a material supplier or customer of the company or other group member, or an officer of or otherwise associated directly or indirectly with a material supplier or customer.	A material supplier to the Credit Union is one where the amount of goods and/or services supplied to the Credit Union (or its associated companies) exceeds either (a) \$2,000,000; (b) 2% of the Credit Union's total revenue; and/or (c) 5% of the supplier's total costs (whichever is the lesser). A material customer means a customer with an account that is not on normal commercial terms or that constitutes a large exposure under the APRA Prudential Standards. All Directors are Members and customers of the Credit Union (with savings, loans and/or RSA accounts), however all are at arms length, on normal commercial terms and are not material.
Has no material contractual relationship with the company or another group member other than as a director of the company.	Any other contractual relationships are considered material where more than 5% of the provider's total annual revenue or \$30,000 (whichever is the lesser) is attributable to the Credit Union or its associated companies.

The Board has resolved that all Directors, except Gary Halliday (a former General Manager of the Credit Union), are independent, in accordance with the Board Charter. All Directors, whether assessed as independent or not, bring an independent judgment to bear on Board decisions. All Directors are currently non-executive.

The Board considers the ongoing development and improvement of its own performance as a critical input to effective governance. As a result, the Board undertakes an annual evaluation of Board, Board Committee and Director performance via group, self and peer reviews overseen by the Executive & Remuneration Committee and periodically facilitated by external consultants. The review is based on a number of objectives for the Board and individual Directors. The objectives are based on the role of the Board and individual Directors as well as corporate objectives and any areas for improvement identified in previous reviews. A performance evaluation for the Board, Board Committees and Directors has taken place in the reporting period in accordance with this process.

A Director of the Credit Union is expected to exercise considered and independent judgment on the matters before them. To discharge this expectation, the Board Charter sets out the process for a Director to seek independent, expert opinion on matters before them at the expense of the Credit Union, subject to authority limits.

### Principle 3

## Promote ethical and responsible decision making

Actively promote ethical and responsible decision-making.

In making its decisions, the Credit Union not only complies with its legal obligations, but also considers the reasonable expectations of its stakeholders, including Members and employees. The Credit Union's policies and procedures promote responsibility, accountability and integrity.

The Board has adopted a Corporate Social Responsibility Policy and has implemented and enforced a strict Directors' and Officers' Code of Conduct. Under this Code, all Directors, Officers and employees must comply at all times, with all laws governing the Credit Union's operations and in keeping with the highest legal, moral and ethical standards.

In addition, the Credit Union has policies and procedures in relation to disclosing and managing actual or potential conflicts of interest that may or might reasonably be thought to exist, and to minimise the risk of related party transactions.

Due to the detailed process for nomination and Member election of Directors set out in the Constitution, the Board cannot establish set objectives for achieving gender diversity on the Board. However, when considering nominates to fill casual vacancies, the Board will take into account a candidate's capacity to enhance the mix of skills, experience, expertise and diversity of the Board.

The Credit Union recognises its talented and diverse workforce as a key competitive advantage. Our business success is a reflection of the quality and skill of our people. The Credit Union is committed to seeking out and placing the right people in the right role for continual business growth and performance.

As at 30 June 2013, the Credit Union gender diversity split was 68% female and 32% male. The Board was 9% female and 91% male. As we move through to Senior Executive it was 25% female and 75% male and Senior Management was 22% female and 78% male. At the Assistant Manager level it then shifts to 91% female and 9% male.

Through our robust recruitment and selection process as well as structured and tailored training and development we are committed to ensuring that we have a talented and diverse workforce at all levels to achieve the Credit Union's strategic goals and objectives.

The Credit Union is committed to the principles and promotion of equal opportunity to create a working environment free from discrimination. The key principals of this policy are that all employment decisions will be based on merit and equality of opportunity to build and maintain a culture in which diversity is valued.

## Corporate Governance Statement (continued)

## Statement of Principles (continued)

### Principle 4

#### Safeguard integrity in financial reporting

Have a structure to independently verify and safeguard the integrity of the company's financial reporting.

The Board has in place a structure of review and authorisation designed to ensure the truthful and factual presentation of the Credit Union's financial position. The structure includes the following:

- review and consideration of the accounts by the Audit and Compliance Committee;
- a process to ensure the independence and competence of the Credit Union's internal and external auditors.

The principal responsibilities of the Audit and Compliance Committee are set out in its Charter. The Audit and Compliance Committee is structured to comply with APRA prudential standards. The Audit & Compliance Committee meets at least 3 times per year.

## Principle 5

#### Make timely and balanced disclosure

Promote timely and balanced disclosure of all material matters concerning the company.

The Credit Union is not a listed company and therefore is not required to comply with the ASX Listing Rules for disclosure. However, the Board still has in place mechanisms designed to ensure that:

- all Members have equal and timely access to material information concerning the Credit Union including its financial situation, performance and governance;
- The Credit Union's announcements are factual and presented in a clear and balanced way.

### Principle 6

#### Respect the rights of Members

Respect the rights of Members and facilitate the effective exercise of those rights.

The Board and Management of the Credit Union respect the rights of Members, and facilitate the effective exercise of those rights by:

- communicating effectively with Members;
- giving Members ready access to balanced and understandable information about the Credit Union and its corporate objectives;
- making it easy for Members to participate in general meetings.

### Principle 7

#### Recognise and manage risk

Establish a sound system of risk oversight and management and internal control.

The Board has in place a system of risk oversight and management and internal control to:

- identify, and where possible, quantify the major risks confronting the Credit Union; and
- develop and review policies to monitor, control and where possible, minimise risks within the broader objectives of the Credit Union.

The Board has established a Risk Committee to assist the Board to manage and monitor material business risks. The principal responsibilities of the Risk Committee are set out in its Charter.

The Credit Union also has an internal audit function, independent of the external auditor and management, reporting directly to the Audit & Compliance Committee. Management have reported to the Board as to the effectiveness of the Credit Union's management of its material business risks and the Chief Executive Officer and Chief Financial Officer have declared to the Board that a sound system of risk management and internal control is in place and is operating effectively in all material respects in relation to financial reporting risks.

## Principle 8

#### Remunerate fairly and responsibly

Ensure the level and composition of remuneration is sufficient and reasonable and that its relationship to corporate and individual performance is clear.

The Credit Union has adopted remuneration policies that attract and maintain appropriately experienced Directors and employees so as to encourage enhanced performance by the Credit Union and the offering of the highest level of service to Members. There is a clear relationship between performance and remuneration of executive employees.

The Executive & Remuneration Committee assists the Board by recommending compensation of the Chief Executive Officer and Directors' fees to the Board for approval and reviewing remuneration proposals made by the CEO for senior management. The principal responsibilities of the Executive & Remuneration Committee are set out in its Charter.

There is no scheme in place for retirement benefits for Directors, other than superannuation.

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# Independent Auditor's Report to the Members of Qantas Staff Credit Union Limited

## Report on the Financial Report

We have audited the accompanying financial report of Qantas Staff Credit Union Limited (the Company), which comprises the consolidated statement of financial position as at 30 June 2013, and consolidated statement of profit or loss and other comprehensive income, consolidated statement of changes in equity and consolidated statement of cash flows for the year ended on the date, notes 1 to 30 comprising a summary of significant accounting policies and other explanatory information and the directors' declaration of the Group comprising the Company and the entities it controlled at the year's end or from time to time during the financial year.

# Directors' responsibility for the financial report

The Directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement whether due to fraud or error. In note 1, the directors also state, in accordance with Australian Accounting Standard AASB 101 *Presentation of Financial Statements*, that the financial statements of the Group comply with International Financial Reporting Standards.

## Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We performed the procedures to assess whether in all material respects the financial report presents fairly, in accordance with the *Corporations Act 2001* and Australian Accounting Standards, a true and fair view which is consistent with our understanding of the Group's financial position and of its performance.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Independence

In conducting our audit, we have compiled with the independence requirements of the *Corporations Act 2001*.



## Auditor's opinion

In our opinion:

- (a) the financial report of the Group is in accordance with the *Corporations Act 2001*, including:
  - (i) giving a true and fair view of the Group's financial position as at 30 June 2013 and of its performance for the financial year ended on that date; and
  - (ii) complying with Australian Accounting Standards and the Corporations Regulations 2001.
- (b) the financial report also complies with International Financial Reporting Standards as disclosed in note 1.

KpMG

KPMG

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Shaun Kendrigan Partner

Sydney 24th September 2013

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Liability limited by a scheme approved under Professional Standards Legislation.

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# Directors' Declaration

- 1 In the opinion of the Directors of Qantas Staff Credit Union Limited:
  - (a) the consolidated financial statements and notes that are contained on pages 25 to 62 are in accordance with the Corporations Act 2001, including:
    - (i) giving a true and fair view of the Group's financial position as at 30 June 2013 and of its performance for the financial year ended on that date; and
    - (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Regulations 2001;
  - (b) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1; and
  - (c) there are reasonable grounds to believe that the Group will be able to pay its debts as and when they become due and payable.
- 2 The Directors have been given the declarations required by Section 295A of the Corporations Act 2001 from the Chief Executive Officer and Chief Financial Officer for the financial year ended 30 June 2013.

Signed in accordance with a resolution of the Directors:

Mark Boesen, Chairman Director

David Hailes, Deputy Chairman Director

Sydney 24th September 2013

## Consolidated Statement of Profit or Loss and other Comprehensive Income

For the year ended 30 June 2013

	Note	2013 \$000	2012 \$000
Interest revenue	2a	145,217	156,433
Interest expense	2b	(95,112)	(107,886)
Net interest income		50,105	48,547
Other income	2c	10,380	9,697
Total operating income		60,485	58,244
Non interest expenses			
Impairment losses on loans and advances	2d	(1,030)	(848)
Other expenses	2e	(37,760)	(33,596)
Profit before income tax		21,695	23,800
Income tax expense	3	(6,429)	(6,993)
Profit after income tax		15,266	16,807
Other comprehensive income		-	-
Total comprehensive income		15,266	16,807

The above Consolidated Statement of Profit or Loss and Other Comprehensive Income should be read in conjunction with the Notes to the Financial Statements set out on pages 29 to 62.

## Consolidated Statement of Changes in Equity

For the year ended 30 June 2013

	Note	Capital Reserve	General Reserve	<b>Retained Profits</b>	Total	
		\$000	for Credit Losses \$000	\$000	\$000	
Total as at 1 July 2011		246	4,800	156,674	161,720	
Profit for the year	19	-	-	16,807	16,807	
Transfers to / (from) Reserves	18	21	600	(621)	-	
Total as at 30 June 2012		267	5,400	172,860	178,527	
Profit for the year	19	-	-	15,266	15,266	
Transfers to / (from) Reserves	18	35	520	(555)	-	
Total as at 30 June 2013		302	5,920	187,571	193,793	

The above Consolidated Statement of Changes in Equity should be read in conjunction with the Notes to the Financial Statements set out on pages 29 to 62.

## Consolidated Statement of Financial Position As at 30 June 2013

ASSETS
Cash
Receivables
Held to Maturity Financial Instruments
Loans and advances to Members
Available for Sale Assets
Plant and equipment
Intangibles
Prepayments & Debtors
Deferred Tax Assets
TOTAL ASSETS
LIABILITIES

Payables to other Financial Institutions Deposits Creditor accruals and settlement accounts Current tax liability Provisions TOTAL LIABILITIES

NET ASSETS

#### MEMBERS' EQUITY

Reserves

Retained earnings
TOTAL MEMBERS' EQUITY

The above Consolidated Statement of Financial Position should be read in conjunction with the Notes to the Financial Statements set out on pages 29 to 62.

Note	2013 \$000	2012 \$000
4	72,071	56,109
5	3,875	4,262
6	562,315	503,223
7	2,143,950	1,921,659
9	1,935	3,594
10a	3,186	2,668
10b	837	553
11	1,559	605
12	1,619	1,549
13 14	<b>2,791,347</b> 144,676 2,430,829	<b>2,494,222</b> 20,007 2,281,214
15	18,555	12,215
16	1,322	38
17	2,172	2,221
	2,597,554	2,315,695
	193,793	178,527
18	6,222	5,667
19	187,571	172,860
	193,793	178,527

## Consolidated Statement of Cash Flows

For the year ended 30 June 2013

	Note	2013 \$000	2012 \$000
OPERATING ACTIVITIES			
Interest received		145,759	156,168
Fees and commissions received		10,101	9,138
Dividends received		242	493
Interest paid		(95,807)	(107,694)
Cash paid to suppliers and employees		(36,164)	(32,281)
Income taxes paid		(5,215)	(8,923)
Net (increase) in member loans		(223,321)	(157,184)
Net increase in deposits and shares		300,031	197,191
Net (increase) in receivables from other financial institutions		(79,099)	(54,779)
Net cash from operating activities	27b	16,527	2,129
INVESTING ACTIVITIES			
Proceeds on sale of property, plant and equipment		-	148
Purchase of property plant and equipment		(1,577)	(1,800)
(Purchase)/ Sale of Investments		1,659	(336)
Purchase of intangibles		(647)	(472)
Net cash used in investing activities		(565)	(2,460)
Total net cash increase/(decrease)		15,962	(331)
Cash at beginning of year		56,109	56,440
Cash at end of year	27a	72,071	56,109

The above Consolidated Statement of Cash Flows should be read in conjunction with the Notes to the Financial Statements set out on pages 29 to 62.

## Notes to the Consolidated Financial Statements

For the year ended 30 June 2013

## 1. Statement of Accounting Policies

Qantas Staff Credit Union Limited (the "Company" or the "Credit Union") is a company domiciled in Australia. The address of the Company's registered office is 420 Forest Road, Hurstville, NSW 2220. The consolidated financial statements of the Company as at and for the year ended 30 June 2013 comprise the Company and the MEAA Funding Trust (the "Trust"), a Special Purpose Vehicle deemed under the Accounting Standards to be controlled by the Credit Union, for the year ended the 30 June 2013 (together referred to as the "Group"). The Group is a for-profit entity and primarily is involved in the provision of financial products, services and associated activities to Members.

#### a. Basis of Preparation

#### (i) Statement of compliance

The consolidated financial statements are general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (AASBs) adopted by the Australian Accounting Standards Board (AASB) and the Corporations Act 2001. The consolidated financial statements comply with International Financial Reporting Standards (IFRSs) adopted by the International Accounting Standards Board (IASB).

The consolidated financial statements were authorised for issue by the Board of Directors on 24th September 2013.

#### (ii) Basis of measurement

The consolidated financial statements have been prepared on the historical cost basis except where otherwise stated.

#### (iii) Functional and presentation currency

These consolidated financial statements are presented in Australian dollars, which is the Group's functional currency.

The Group is of a kind referred to in ASIC Class Order 98/100 dated 10 July 1998 (as amended) and in accordance with that Class Order, all financial information presented in Australian dollars has been rounded to the nearest thousand unless otherwise stated.

#### (iv) Use of estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Management have made judgements when applying the Group's accounting policies with respect to the classification of assets as available for sale and in assessing the impairment provision for loans.

### (v) Changes in accounting policies

From 1 July 2012 the Group applied amendments to AASB101 Presentation of Financial Statements outlined in AASB 2011-9 Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income. The Change in accounting policy only relates to disclosures and has had no impact on consolidated net income. The changes have been applied retrospectively and require the Group to separately present those items of other comprehensive income that may be reclassified to profit or loss in the future from those that will never be reclassified to profit or loss. These changes are included in the statement of profit or loss and other comprehensive income.

### b. Significant Accounting Policies

The accounting policies set out below have been applied consistently to all periods presented in these consolidated financial statements.

### c. Loans to Members

#### (i) Basis of inclusion

The Group initially recognises loans and receivables on the date that they are originated. All other financial assets (including assets designated at fair value through profit or loss) are recognised initially on the trade date at which the Group becomes a party to the contractual provisions of the instrument.

All loans are initially recognised at fair value, net of transaction costs incurred and inclusive of loan origination fees. Loans are subsequently measured at amortised cost using the effective interest method less any impairment losses. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the profit or loss over the period of the loans using the effective interest method.

### For the year ended 30 June 2013

Loans to Members are reported at their recoverable amount representing the aggregate amount of principal and unpaid interest owing to the Group at balance date, less any allowance or provision for impairment.

#### (ii) Interest earned

**Term Loans** – The loan interest is calculated on the basis of daily balance outstanding and is charged in arrears to a Member's account on the last day of each month.

**Credit Cards** – For interest free credit cards, interest will be charged only where the relevant transactions do not qualify for interest free status in accordance with the terms and conditions of the facility.

#### (iii) Loan origination fees and transaction costs

Loan establishment fees and associated transaction costs are initially deferred as part of the loan balance, and are brought to account as either a net expense or net income over the expected life of the loan. The amounts brought to account are included as part of interest revenue or expense as appropriate.

#### d. Loan Impairment

#### (i) Specific Provision

Losses for impaired loans are recognised when there is objective evidence that the impairment of a loan has occurred. Objective evidence that financial assets are impaired can include significant financial difficulty of the borrower or issuer, default or delinquency by a borrower, restructuring of a loan or advance by the Group on terms that the Group would not otherwise consider, indications that a borrower or issuer will enter bankruptcy, the disappearance of an active market for a security, or other observable data relating to a group of assets such as adverse changes in the payment, status of borrowers or issuers in the group, or economic conditions that correlate with defaults in the group. Impairment losses are calculated on individual loans. The amount provided for impairment is determined by management and the Board to recognise the probability of loan amounts not being collected in accordance with terms of the loan agreement.

#### (ii) Collective Provision

A collective provision is made for groups of loans with similar credit risk characteristics. Loans that are individually assessed for impairment and for which an impairment loss is or continues to be recognised are not included in a collective assessment of impairment.

The amount of impairment loss is based upon estimated losses incurred within the portfolio, based upon objective evidence of impairment, the estimated probability of default and the expected loss given default having regard to the historical experience of the Group. The provision increase or decrease is recognised in the Consolidated Statement of Profit or Loss and other Comprehensive Income.

#### (iii) General Reserve for Credit Losses

In addition to the above provisions, the Group will maintain a general reserve for credit losses of at least 0.5%, but no more than 1.25% of total risk weighted assets (as defined in APS 112 Capital Adequacy: Credit Risk).

#### e. Bad Debts Written Off

Bad debts are written off from time to time as determined by management and the Board of Directors when it is reasonable to expect that the recovery of the debt is unlikely. Bad debts are written off as expenses in the profit or loss or against the provision for impairment.

#### f. Plant and Equipment

Items of plant and equipment are measured at cost less accumulated depreciation and accumulated impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset.

Plant and equipment with the exception of freehold land, are depreciated on a straight-line basis, so as to write off the net cost of each asset over its expected useful life to the Group. The useful lives are adjusted if appropriate at each reporting date. Estimated useful lives at the balance date are as follows:

- Leasehold Improvements 3 to 10 years.
- Plant and Equipment 2.5 to 7 years.

Assets less than \$300 are not capitalised.

#### g. Advances to Other Financial Institutions

Receivables from other financial institutions include loans, bank accepted bills of exchange, certificates of deposit, floating rate notes and settlement account balances due from other banks. They are brought to account at the gross value of the outstanding balance. Interest on receivables due from other financial institutions is recognised on an effective yield basis.

#### h. Financial Instruments

The Group utilises a range of financial instruments. Financial instruments are classified and measured as follows:

Loans and advances: This category includes non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are measured at amortised cost; refer Note 1(c) Loans to Members for further details.

**Held to maturity investments:** This category includes non-derivative financial assets with fixed or determinable payments and a fixed maturity that the Group has a positive intention and ability to hold to maturity. Held-to-maturity financial assets are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition held-to-maturity financial assets are measured at amortised cost using the effective interest method, less any impairment losses. Held-to-maturity financial assets comprise bank accepted bills of exchange, certificate of deposits and floating rate notes.

Available for sale assets: This category includes investments in equity instruments. Available-for-sale financial assets are recognised on acquisition at cost on a trade date basis and thereafter at fair value unless fair value is unable to be determined reliably, in which case they are carried at cost. Changes in the fair value of available-for-sale assets are reported in the "available-for-sale securities revaluation reserve" net of applicable income taxes until the investments are sold, collected or otherwise disposed of, or until such investments are impaired. On disposal the accumulated change in fair value is transferred to the Statement of Comprehensive Income.

Investments in shares which do not have a quoted market price in an active market and are not capable of being reliably valued are measured at cost less any provision for impairment.

The Group derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows on the financial asset in a transaction in which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is created or retained by the Group is recognised as a separate asset or liability.

**Other Financial Liabilities:** These financial liabilities are measured at fair value plus direct acquisition costs and subsequently measured at amortised cost using the effective interest method. When the Group sells a financial asset and simultaneously enters into an agreement to repurchase the asset at a fixed price on a future date (repurchase agreement), the financial assets sold under such agreements continue to be recognised in the statement of financial position and the obligation to repurchase is recognised as deposits and short term borrowings. The Group derecognises a financial liability when its contractual obligations are discharged, cancelled or expire.

#### i. Deposits

#### (i) Basis for determination

Savings, term investments and retirement savings accounts are quoted at the aggregate amount of money owing to depositors.

#### (ii) Interest on deposits

#### At Call

Interest on deposit balances is calculated and accrued on a daily basis at current rates and credited to accounts on a monthly basis.

#### Term Deposits

Interest on term deposits is calculated and accrued on a daily basis at agreed rates and is paid or credited to accounts in accordance with the terms of the deposit.

#### Retirement Savings Account (RSA)

Interest on Retirement Savings Accounts are calculated and accrued on a daily basis at current rates and credited to Retirement Savings Accounts on a monthly basis.

#### j. Borrowings

The Group initially recognises deposits, loans and borrowings on the date that they are originated. All other financial liabilities (including liabilities designated at fair value through profit or loss) are recognised initially on the trade date at which the Group becomes a party to the contractual provisions of the instrument.

All loans and borrowings are initially recognised at fair value, net of transaction costs incurred. Borrowings are subsequently measured at amortised cost using the effective interest method. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the profit or loss over the period of the loans and borrowings using the effective interest method.

#### k. Provision for Employee Benefits

The provision for long service leave is based on the present value of the estimated future cash outflows to be made resulting from employees' service up to reporting date, and having regard to the probability that employees as a group will remain employed for the period of time necessary to qualify for long service leave.

### For the year ended 30 June 2013

Provisions for annual leave represent present obligations resulting from employees' services calculated on undiscounted amounts based on remuneration, wage and salary rates that the Group expects to pay as at reporting date.

Contributions are made by the Group to an employee's superannuation fund and are charged to the profit or loss as incurred.

#### I. Leasehold on Premises

Leases where the lessor retains substantially all the risks and rewards of ownership of the net asset are classified as operating leases. Payments made under operating leases (net of incentives received from the lessor) are charged to the profit or loss on a straight-line basis over the period of the lease.

A provision is recognised for the lease incentive benefits on the operating leases, where applicable, based on the Net Present Value of the future payments during the life of the lease, discounted at the relevant rate of increase, as specified in the lease agreement. Increases in the provision in future years shall be recognised as part of the interest expense.

#### m. Income Tax

The income tax expense shown in the profit or loss is based on the operating profit before income tax adjusted for any nontax deductible or non-assessable items between accounting profit and taxable income. Deferred tax assets and liabilities are recognised using the Statement of Financial Position liability method in respect of temporary differences arising between the tax bases of assets or liabilities and their carrying amounts in the financial statements. Current and deferred tax balances relating to amounts recognised directly in equity are also recognised directly in equity.

Deferred tax assets and liabilities are recognised for all temporary differences between carrying amounts of assets and liabilities for financial reporting purposes and their respective tax bases at the rate of income tax applicable to the period in which the benefit will be received or the liability will become payable. These differences are presently assessed at 30%.

Deferred tax assets are only brought to account if it is probable that future taxable amounts will be available to utilise those temporary differences. The recognition of these benefits is based on the assumption that no adverse change will occur in income tax legislation; and the anticipation that the Group will derive sufficient future assessable income and comply with the conditions of deductibility imposed by the law to permit a future income tax benefit to be obtained.

#### n. Goods and Services Tax (GST)

As a financial institution, the Group is input taxed on all income except other income from commissions and some fees. An input taxed supply is not subject to GST collection, and similarly the GST paid on purchases cannot be recovered. In addition certain prescribed purchases are subject to reduced input tax credits (RITC), of which 75% of the GST paid is recoverable. In addition, general apportionment may be recoverable in some cases.

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of the GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

Receivables and payables are stated with the amount of GST included where applicable GST is collected. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or current liability in the Statement of Financial Position. Cash flows are included in the Statement of Cash Flows on a gross basis. The GST components of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the Australian Taxation Office, are classified as operating cash flows.

#### o. Impairment of Assets

At each reporting date the Group assesses whether there is any indication that individual assets are impaired. Where impairment indicators exist, recoverable amount is determined and impairment losses are recognised in the profit or loss where the asset's carrying value exceeds its recoverable amount. Recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purpose of assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Where it is not possible to estimate recoverable amount for an individual asset, recoverable amount is determined for the cash-generating unit to which the asset belongs.

#### p. Principles of Consolidation

The consolidated financial statements are prepared by combining the financial statements of all the entities that comprise the Group, being the Credit Union (the parent entity) and its controlled entity as defined in Accounting Standard AASB 127 "Consolidated and Separate Financial Statements". Consistent accounting policies are employed in the preparation and presentation of the consolidated financial statements.

The consolidated financial statements include the information and results of the controlled entity from the date on which the Credit Union obtains control and until such time as the Credit Union ceases to control such entity. In preparing the

consolidated financial statements, all inter-company balances and transactions, and unrealised profits arising within the Group are eliminated in full.

#### q. Redeemable Preference Shares

The Credit Union issues redeemable preference shares to each Member upon joining. Up until 1st April 2010, all Members were required to hold five fully paid preference shares of \$2 each in accordance with the constitution of the Credit Union. These shares are redeemed for their face value of \$2 each on leaving the Credit Union. Subsequent to 1 April 2010, this share capital remains uncalled.

#### r. Recoverable Amount of Non-Current Assets Valued on Cost Basis

The carrying amounts of non-current assets valued on the cost basis are reviewed to determine whether they are in excess of their recoverable amount at reporting date. If the carrying amount of a non-current asset exceeds its recoverable amount, the asset is written down to the lower amount. The write-down is recognised as an expense in the profit or loss in the reporting period in which it occurs. In assessing the recoverable amounts of non-current assets relevant cash flows have been discounted to their present value.

#### s. Other Trade and Other Receivables

Trade and other receivables are stated at their amortised cost less impairment losses (see accounting policy (o)).

#### t. Cash and Cash Equivalents

Cash and cash equivalents comprise cash balances, short term bills and call deposits. Bank overdrafts that are repayable on demand and form an integral part of the Group cash management are included as a component of cash and cash equivalents for the purpose of the statement of cash flows.

#### u. Expenses – Operating Lease Payments

Payments made under operating leases are recognised in the profit or loss on a straight-line basis over the term of the lease. Lease incentives received are recognised in the profit or loss as an integral part of the total lease expense and spread over the lease term.

#### v. Intangibles – Computer Software Costs

The Group capitalises computer software costs and recognises them as an intangible asset where they are clearly identifiable, can be reliably measured and will lead to future economic benefits that the Group controls. Capitalised software assets are carried at cost less amortisation and any impairment losses. The Group amortises these assets on a straight-line basis at a rate applicable to the expected useful life of the asset, but usually not exceeding 5 years. Any impairment loss is recognised under operating expenditure in the Consolidated Statement of Profit or Loss and other Comprehensive Income when incurred.

#### w. Trade and Other Payables

Trade and other payables are stated at their amortised cost. Trade payables are non-interest bearing and are normally settled on 60-day terms.

#### x. Presentation of Financial Statements

Some comparatives reported in the previous financial year have been reclassified to conform with current year presentation.

#### y. New Standards and Interpretations not yet adopted

A number of new standards, amendments to standards and interpretations are effective for annual periods beginning after 1 July 2012, and have not been applied in preparing these consolidated financial statements. Those which may be relevant to the Group are set out below. The Group does not plan to adopt these standards early.

AASB 9 Financial Instruments (2010, 2009), which becomes mandatory for the 2014 financial statements, introduces new requirements for the classification and measurement of financial assets and liabilities. The adoption of AASB 9 will impact the classification of the Group's financial assets only.

AASB 13 Fair Value Measurement (2011), which becomes mandatory for the 2014 financial statements, provides a single source of guidance on how fair value is measured, and replaces the fair value measurement guidance that is currently dispersed throughout Australian Accounting Standards. The Group is currently reviewing its methodologies in determining fair values.

AASB 119 Employee Benefits (2011), which becomes mandatory for the 2014 financial statements, changes the definition of short-term and other long-term employee benefits to clarify the distinction between the two. The adoption will not have a material impact on the Group's financial statements.

For the year ended 30 June 2013

## 2. Statement of Profit or Loss and Other Comprehensive Income

a.	Analysis of interest revenue and expense	2013	2012
	Category of interest bearing assets	\$000	\$000
		101.000	107.000
	Loans and advances to Members	121,669	127,903
	Investment Securities	13,238	22,413
	Call Deposits with other Financial Institutions	2,091	3,165
	Term Deposits with other Financial Institutions	7,355	2,000
	Regulatory Deposits	864	952
	TOTAL INTEREST REVENUE	145,217	156,433
b.	Category of interest bearing liabilities		
	Deposits	95,105	107,863
	Bank Overdraft	7	23
	TOTAL INTEREST EXPENSE	95,112	107,886
c.	Other Income		
	Fees and Commissions	9,917	8,951
	Dividends received	242	493
	Bad debts recovered	237	205
	Gain on disposal of property, plant and equipment	-	48
	Loss on disposal of Available for Sale Financial		
	Instruments	(16)	-
	TOTAL OTHER INCOME	10,380	9,697
d.	Impairment losses on loans and advances		
	Bad debts written off directly against profit	964	848
	Addition to provision for doubtful debts	66	-
	TOTAL IMPAIRMENT LOSSES ON LOANS & ADVANCES	1,030	848

#### e. Other Expenses

Salaries and on costs
Superannuation costs
Transaction costs
Information technology
Insurance and legal
Directors remuneration
Depreciation of plant and equipment
Amortisation of intangibles
Amounts set aside to provisions:
Employee entitlements
Rental – operating leases
Research & Development costs expensed
Supervision levies
Marketing costs
Other costs
TOTAL OTHER EXPENSES

#### f. Auditor's Remuneration

Statutory Audit	
Regulatory Audits	
Subtotal	

#### Non Audit Services

TOTAL

2013 \$000	2012 \$000
12,594	11,650
964	909
10,464	9,691
3,439	2,683
401	352
546	562
1,061	1,049
363	272
285	310
1,762	1,598
455	-
115	101
2,709	1,776
2,602	2,643
37,760	33,596
2013 \$	2012 \$
145,000	147,764
46,045	50,432
191,045	198,196
302,316	59,750
493,361	257,946

For the year ended 30 June 2013

З.	Income Tax Expense	2013 \$000	2012 \$000
a.	Current tax expense		
	Current year	6,517	7,089
	Prior year under provision for current tax	(16)	160
	Deferred Tax Expense		
	Prior year under provision for deferred tax	(2)	(156)
	(Decrease) in deferred tax liability	(82)	(104)
	Decrease in deferred tax asset	12	4
	TOTAL INCOME TAX EXPENSE IN INCOME STATEMENT	6,429	6,993
b.	Reconciliation between Tax Expense and Pre Tax Net Profit		
	Profit before tax	21,695	23,800
	Income tax using the Company tax rate of 30%	6,509	7,140
	Tax effect of expenses/income		
	- Other non-deductible expenses	11	5
	- Prior year under/(over) provision for income tax	(18)	(4)
	- Rebatable dividend imputation credits	(73)	(148)
	INCOME TAX EXPENSE ATTRIBUTABLE TO PROFIT	6,429	6,993
Λ	Cash		
4.	Casil		
	Cash on hand	1,960	2,160
	Deposits at call		
	Cash at Bank	52,203	39,932
	Other Financial Institutions	10,000	5,258
	Other Authorised Deposit-taking Institutions	7,908	8,759
	TOTAL CASH	72,071	56,109

### 5. Receivables

TOTAL RECEIVABLES	
Sundry debtors and settlement accounts	
Interest receivable	

#### Maturity Analysis

Not longer than 3 months 3 to 12 months

### 6. Held to Maturity Financial Instruments

Other public securities:

- Bank accepted bills of exchange
- Bank issued certificates of deposit
- Floating rate notes

## Deposits with other Authorised Deposit-taking Institutions TOTAL HELD TO MATURITY FINANCIAL INSTRUMENTS

#### Maturity Analysis

Not longer than 3 months 3 to 12 months

#### Fair Value

Bank accepted bills of exchange Bank issued certificates of deposit Floating rate notes Deposits with other Authorised Deposit-taking Institutions

Held to maturity financial instruments outstanding at 30 June 2013 of nil (2012: \$20 million) have been sold under a repurchase agreement with the Reserve Bank of Australia. The repurchase agreement involves the sale of securities subject to a simultaneous agreement to repurchase the same securities at a certain later date and at an agreed price. Repurchased agreements are short term in nature and associated short term borrowing is disclosed in note 13.

	2013 \$000	2012 \$000
	2,578	3,126
	1,297	1,136
	3,875	4,262
	3,875	4,262
		-
	3,875	4,262
	-	-
	270,155	274,669
	60,087	97,811
	330,242	372,480
	232,073	130,743
S	562,315	503,223
	484,433	343,672
	77,882	159,551
	562,315	503,223
		· · · ·
	-	-
	270,307	274,821
	60,560	97,835
	232,099	130,774
	562,966	503,430

For the year ended 30 June 2013

Loans and Advances	2013 \$000	2012 \$000
Amount due comprises		<i></i>
Overdrafts and revolving credit	43,430	41,526
Term loans	2,102,110	1,881,657
Subtotal	2,145,540	1,923,183
Less:		
Provision for impaired loans (Note 8)	(1,590)	(1,524)
TOTAL LOANS AND ADVANCES	2,143,950	1,921,659
Maturity analysis - gross loans and advances		
Not longer than 3 months	48,887	44,937
Longer than 3 months and not longer than 12 months	5,406	13,924
Longer than 1 year and not longer than 5 years	207,046	165,759
Longer than 5 years	1,884,201	1,698,563
	2,145,540	1,923,183

The Credit Union has established the MEAA Funding Trust to provide access to emergency liquidity support in the event of a systemic liquidity crisis. The Credit Union sells the rights to future cash flows of eligible residential home loans into the Trust and receives funds equal to the aggregated outstanding balances on all loans which the Trust has purchased and subsequently issued Notes for investors to invest in. Two classes of notes were issued by the Trust and both are fully owned by the Credit Union. Whilst the rights to the underlying cash flows have been transferred, the Credit Union has been appointed to service the loans and accordingly must continue to manage the loans as if it were the lender. The Trust is in substance controlled by the Group. Accordingly, the Trust is consolidated and the loans are included in the Group's statement of financial position. The balance of securitised loans included in Note 7 is \$146,214,769 (30 June 2012: \$94,371,326).

8.	Provision on Impaired Loans	2013	2012
a.	Total Provision Comprises	\$000	\$000
	Specific provisions	-	-
	Collective provisions	1,590	1,524
	TOTAL PROVISION	1,590	1,524
b.	Movement in the Specific Provision		
	Balance at the beginning of year	-	
	Amounts written off against the specific provision	-	
	Increase / (decrease) in provision	-	
	Specific provision balance at end of year	-	-
с.	Movement in the Collective Provision		
	Balance at the beginning of year	1,524	1,524
	Increase / (decrease) in provision	66	-
	Collective provision balance at end of year	1,590	1,524
d.	Impaired Loans Written Off		
	Amounts written off directly to expense	964	848
	Total bad debts	964	848
	Bad debts recovered in the period	237	205
		237	205

### 9. Available for Sale Financial Instruments

Shares in unlisted corporations

#### Indue Limited

Subordinated deferred deposit - unlisted corporations

Indue Limited

Perpetual subordinated debt

#### Indue Limited

TOTAL AVAILABLE FOR SALE FINANCIAL INSTRUMEN

#### Indue Limited

The shareholding in Indue Limited is measured at cost as its fair value could not be measured reliably. This company was created to supply services to member credit unions and the shares are held to enable the Group to receive essential banking services. The shares are not able to be publicly traded and are not redeemable by Qantas Credit Union.

The Perpetual subordinated debt with Indue Limited is a debt instrument upon which the Group earns a return of the 90 day bank bill rate plus 175 basis points. It is perpetual in nature and not able to be traded and is not redeemable by Qantas Credit Union.

While classified as available for sale financial instruments under the Accounting Standards, the Group is not intending, nor able, to dispose of these instruments.

The available for sale financial instruments relating to Indue Limited would be classified within level 3 of the fair value hierarchy under AASB 7 Financial Instruments: Disclosures.

During the year the Group sold 1,600 shares which were purchased in the prior year as a result of the purchaser exercising a call option. The shares were sold for \$320,000 (\$200 per share). At the time of sale the carrying value of the shares was \$336,000 resulting in a loss of \$16,000 recognised in the Statement of Profit or Loss and Other Comprehensive Income. The sale price of this specific parcel of shares is not indicative of the fair value of all shares in Indue Limited and accordingly the remaining shareholding continues to be recognised at cost.

During the year, Indue Limited repaid Subordinated deferred deposit and Perpetual Subordinated Debt instruments. This redemption was made at cost with no resulting gain or loss.

NTS	1,935	877 3,594
		077
	-	447
5	1,935	2,270
	\$000	\$000
	2013	2012

For the year ended 30 June 2013

	2013 \$000	20 <sup>-</sup> \$00
a. Plant and Equipment		
Leasehold property Improvements - at cost	7,014	6,27
Less: provision for depreciation	(5,299)	(4,87
	1,715	1,40
Office furniture and equipment - at cost	1,502	1,27
Less: provision for depreciation	(1,182)	(1,10
	320	17
Computer equipment - at cost	3,569	3,16
Less: provision for depreciation	(2,952)	(2,58
	617	58
Motor vehicles - at cost	877	66
Less: provision for depreciation	(343)	(15
	534	51
TOTAL PLANT AND EQUIPMENT – NET BOOK VALUE	3,186	2,66

#### Movement in the assets balances during the year were:

Plant & Equipment	2013	1	2012	
	Leasehold improvements \$000	Other plant & equipment \$000	Leasehold improvements \$000	Other plant & equipment \$000
Opening balance	1,405	1,263	894	1,170
Purchases	738	843	940	860
Less:				
Assets disposed	-	(2)	-	(145
Depreciation charge	(428)	(633)	(429)	(622
Balance at the end of the year	1,715	1,471	1,405	1,263

(5,395)

837

(5,032)

553

wovernent in the intaligibles balances during the year were.		
Computer Software	2013 \$000	2012 \$000
Opening balance	553	357
Purchases	647	472
Less:		
Assets disposed	-	(4)
Amortisation charge	(363)	(272)
Balance at the end of the year	837	553
Prepayments & Debtors		
Prepayments	783	598
Debtors	8	7
Capitalised Expenses	768	-
TOTAL PREPAYMENTS & DEBTORS	1,559	605
Maturity Analysis		
Less than 12 months	1,551	598
Greater than 12 months	8	7
	1,559	605
Deferred Tax		
Net Deferred Tax Asset / (Liability)	1,619	1,549
Net Deferred Tax Assets represents the estimated future tax benefit / liability at the applicable rate of 30% on the following items:		
Deferred Tax Assets		
- Provisions for impairment on loans	477	457
- Provisions for employee benefits not currently deductible	652	628
- Lease liability	16	31
- Other accruals	182	185
- Fixed assets	295	294
- Other provisions	-	39
	1,622	1,634
Deferred Tax Liabilities		
- Prepayments	(3)	(32)
- Deferred income	-	(53)
	(3)	(85)
NET DEFERRED TAX ASSETS / (LIABILITIES)	1,619	1,549

### 11. P

TOTAL PREPAYMENTS & DEBTORS	
Capitalised Expenses	
Debtors	
Prepayments	

#### Μ

Less than 12 months
Greater than 12 months

### 12. D

Computer Software	2013 \$000	2012 \$000
Opening balance	553	357
Purchases	647	472
Less:		
Assets disposed	-	(4)
Amortisation charge	(363)	(272)
Balance at the end of the year	837	553
Prepayments & Debtors		
Prepayments	783	598
Debtors	8	7
Capitalised Expenses	768	-
TOTAL PREPAYMENTS & DEBTORS	1,559	605
	-,	
Maturity Analysis		
Less than 12 months	1,551	598
Greater than 12 months	8	7
	1,559	605
Deferred Tax		
Net Deferred Tax Asset / (Liability)	1,619	1,549
Net Deferred Tax Assets represents the estimated future tax benefit / liability at the applicable rate of 30% on the following items:		
Deferred Tax Assets		
- Provisions for impairment on loans	477	457
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- Lease liability	16	31
- Other accruals	182	185
- Fixed assets	295	294
- Other provisions	-	39
	1,622	1,634
Deferred Tax Liabilities		
- Prepayments	(3)	(32)
- Deferred income	-	(53)
	(3)	(85)
NET DEFERRED TAX ASSETS / (LIABILITIES)	1,619	1,549

Less: provision for amortisation

TOTAL INTANGIBLES

Movement in the	Intongibles belonce	a during the year wara
wovernent in the	intangibles balance	s during the year were:

For the year ended 30 June 2013

1

	2013 \$000	2012 \$000
13. Payables Due to Other Financial Institutions		
Repurchase agreement with the RBA	-	20,007
Electronic Certificates of Deposits issued	144,676	
TOTAL PAYABLES TO OTHER FINANCIAL INSTITUTIONS	144,676	20,007
	144,070	20,007
Maturity analysis		
Not longer than 3 months	139,850	20,007
Longer than 3 and not longer than 6 months	-	-
Longer than 6 and not longer than 12 months	4,826	-
	144,676	20,007
14. Deposits		
Deposits		
- Call deposits	1,436,264	1,348,917
- Superannuation Savings Accounts	253,334	221,772
- Term deposits	740,466	709,724
Total deposits	2,430,064	2,280,413
Member withdrawable shares	765	801
TOTAL DEPOSITS & SHARES	2,430,829	2,281,214
Maturity analysis		
At call	1,816,252	1,718,286
Not longer than 3 months	220,459	216,287
Longer than 3 and not longer than 6 months	232,249	226,032
Longer than 6 and not longer than 12 months	149,667	112,096
Longer than 12 months and not longer than 5 years	12,202	8,513
	2,430,829	2,281,214

#### **Customer or Industry Groups**

The majority of deposits are from employees and former employees of companies within the Qantas Group, associated companies, Commonwealth Government departments and authorities and from related or nominated persons or entities in accordance with the Constitution of the Credit Union. Deposits are also accepted from non members and wholesale depositors.

#### Charge on Members' accounts

The Credit Union may charge the deposit accounts of a Member in relation to any debt owed by the member to the Credit Union.

. Creditor Accruals and Settlement Accounts	2013 \$000	2012 \$000
Creditors and accruals	3,101	1,862
PAYG Tax RSA	2	65
Interest payable on deposits	9,694	9,790
Sundry creditors	5,758	498
TOTAL CREDITOR ACCRUALS AND SETTLEMENT ACCOUNTS	18,555	12,215

### 16. Taxation Liabilities

Current income tax liability
TOTAL TAXATION LIABILITIES

#### Current income tax liability comprises:

Balance – previous year Income tax paid RSA tax liability Liability for income tax in current year Understatement in prior year

### 17. Provisions

Employee entitlements
Other
TOTAL PROVISIONS
Provisions movements
Employee Entitlements
Balance – previous year
Less amounts paid
Increases in provision
Closing balance
Other
Balance – previous year
Less amounts paid
Increases in provision
Closing balance

### 18. Reserves

#### a. Capital Reserve Account

b. General Reserve for Credit Losses TOTAL RESERVES

#### **Capital Reserve Account**

Balance at the beginning of the year

Transfer from retained earnings on share redemptions

#### Balance at the end of year

This account represents the amount of redeemable preference shares redeemed by the Credit Union since 1 July 1999. The Law requires that the redemption of the shares be made out of profits. Since the value of the shares has been paid to Members in accordance with the terms and conditions of the share issue, the account represents the amount of profits appropriated to the account.

2013	2012
\$000	\$000
1,322	38
1,322	38
38	1,712
(5,998)	(9,966)
783	1,046
6,517	7,090
(18)	156
 1,322	38
2,172	2,094
2,172	127
 2,172	2,221
2,094	1,996
(212)	(248)
290	346
2,172	2,094
127	212
(127)	(85)
 -	
 -	127
302	267
5,920	5,400
6,222	5,667
267	246
35	21
 302	267
 002	201

For the year ended 30 June 2013

General Reserve for Credit Losses	2013 \$000	2012 \$000
Balance at the beginning of the year	5,400	4,800
Add: increase / (decrease) transferred from retained earnings	520	600
Balance at end of year	5,920	5,400

This reserve records amounts previously set aside as a general provision for doubtful debts and is maintained to comply with the Prudential Standards set down by APRA.

### 19. Retained Earnings

Retained profits at the end of the financial year	187,571	172,860
Less: Transfer to capital account on redemption of shares	(35)	(21)
Less: Transfer to reserve for credit losses in year	(520)	(600)
Add: operating profit for the year	15,266	16,807
Retained profits at the beginning of the financial year	172,860	156,674
-		

### 20. Interest Rate Change Profile of Financial Assets and Liabilities

Financial assets and liabilities have conditions that allow interest rates to be amended either on maturity (term deposits and term investments) or after adequate notice is given (loans and savings). The table below shows the respective value of funds where interest rates are capable of being altered within the prescribed time bands, being the earlier of the contractual repricing date, or maturity date.

2013	Up to 3 months	Up to 12 months	1-5 years	Non interest bearing	Total
ASSETS	\$000	\$000	\$000	\$000	\$000
Cash	70,111	-	-	1,960	72,071
Receivables	3,875	-	-	-	3,875
Investment Securities:					
Bills of exchange	-	-	-	-	-
Certificates of deposit	270,155	-	-	-	270,155
Floating rate notes	60,087	-	-	-	60,087
Authorised deposit taking institutions	232,073	-	-	-	232,073
Loans & advances	2,116,979	6,777	20,194	-	2,143,950
Available for sale assets	-	-	-	1,935	1,935
Deferred tax assets	-	-	-	1,619	1,619
Other assets	-	-	-	5,582	5,582
Total Assets	2,753,280	6,777	20,194	11,096	2,791,347
LIABILITIES					
Payables to other FIs	144,676	-	-	-	144,676
Deposits	2,035,945	381,917	12,202	-	2,430,064
Redeemable Preference Shares	-	-	-	765	765
Provisions	-	-	-	2,172	2,172
Payables	-	-	-	18,555	18,555
Current Tax Liability	-	-	-	1,322	1,322
Total Liabilities	2,180,621	381,917	12,202	22,814	2,597,554

2012	Up to 3 months	Up to 12 months	1-5	Non interest bearing	Total
ASSETS	\$000	\$000	years \$000	\$000	\$000
Cash	53,949	-	-	2,160	56,109
Receivables	4,262	-	-	-	4,262
Investment Securities:					
Bills of exchange	-	-	-	-	-
Certificates of deposit	209,929	64,740	-	-	274,669
Floating rate notes	3,000	94,811	-	-	97,811
Authorised deposit taking institutions	130,743	-	-	-	130,743
Loans & advances	1,895,931	21,001	4,727	-	1,921,659
Available for sale assets	1,323	-	-	2,271	3,594
Deferred tax assets	-	-	-	1,549	1,549
Other assets	-	-	-	3,826	3,826
Total Assets	2,299,137	180,552	4,727	9,806	2,494,222
LIABILITIES					
Payables to other FIs	20,007	-	-	-	20,007
Deposits	1,717,485	554,415	8,513	-	2,280,413
Redeemable Preference Shares	-	-	-	801	801
Provisions	-	-	-	2,221	2,221
Payables	-	-	-	12,215	12,215
Current Tax Liability	-	-	-	38	38
Total Liabilities	1,737,492	554,415	8,513	15,275	2,315,695

### 21. Fair Value of Financial Assets and Liabilities

Fair value has been determined on the basis of the present value of expected future cash flows under the terms and conditions of each financial asset and financial liability. Significant assumptions used in determining the cash flows are that the cash flows will be consistent with the contracted cash flows under the respective contracts. The information is only relevant to circumstances at balance date and will vary depending on the contractual rates applied to each asset and liability, relative to market rates and conditions at the time. No assets held are regularly traded by the Group, and there is no active market to assess the value of the financial assets and liabilities.

		2013			2012	
	Fair Value \$000	Book Value \$000	Variance \$000	Fair Value \$000	Book Value \$000	Variance \$000
ASSETS						
Cash	72,071	72,071	-	56,109	56,109	-
Receivables	3,875	3,875	-	4,262	4,262	-
Investment Securities:						
Certificates of deposit	270,307	270,155	152	274,821	274,669	152
Floating rate notes	60,560	60,087	473	97,862	97,811	51
Authorised deposit taking institutions	232,099	232,073	26	130,774	130,743	31
Loans & advances	2,144,029	2,143,950	79	1,921,896	1,921,659	237
Available for sale assets	1,935	1,935	-	3,594	3,594	-
Taxation assets	1,619	1,619	-	1,549	1,549	-
Other assets	5,582	5,582	-	3,826	3,826	-
Total Assets	2,792,077	2,791,347	730	2,494,693	2,494,222	471

For the year ended 30 June 2013

		2013			2012	
	Fair Value \$000	Book Value \$000	Variance \$000	Fair Value \$000	Book Value \$000	Variance \$000
LIABILITIES						
Payables to Other FI's	144,698	144,676	22	20,007	20,007	-
Deposits	2,430,267	2,430,064	203	2,280,540	2,280,413	127
Redeemable Preference Shares	765	765	-	801	801	-
Provisions	2,172	2,172	-	2221	2,221	-
Payables	18,555	18,555	-	12,215	12,215	-
Taxations Liabilities	1,322	1,322	-	38	38	-
Total Liabilities	2,597,779	2,597,554	225	2,315,822	2,315,695	127

The following methods and assumptions are used to determine the net fair values of financial assets and liabilities.

#### **Cash Assets**

The carrying amounts approximate fair value because of their short term to maturity or are receivable on demand.

#### Receivables

The carrying amount approximates fair value because of their short term to maturity.

#### **Investment Securities**

For financial instruments traded in organised financial markets, fair value is the current quoted market bid price for an asset or offer price for a liability, adjusted for transaction costs necessary to realise the asset or settle the liability. For investments where there is no quoted market price, a reasonable estimate of the fair value is determined by reference to the current market value of another instrument which is substantially the same or is calculated based on the expected cash flows or the underlying net asset base of the investment / security.

#### Loans and Advances

For variable rate loans, (excluding impaired loans) the amount shown in the Statement of Financial Position is considered to be a reasonable estimate of fair value. The fair value for fixed rate loans is calculated by utilising discounted cash flow models (i.e. the net present value of the portfolio's future principal and interest cash flows), based on the maturity of the loans. The discount rates applied are based on the current applicable rate offered for the average remaining term of the portfolio.

The fair value of impaired loans is calculated by discounting expected cash flows using a rate which includes a premium for the uncertainty of the flows.

#### Other Assets

The carrying amount approximates fair value as they are short term in nature.

#### Deposits

The book value of non interest bearing, call and variable rate deposits, and fixed rate deposits is the amount shown in the Statement of Financial Position as at 30 June 2013. Discounted cash flows (based upon the deposit type and its related maturity) were used to calculate the fair value of other term deposits.

#### Payables

The carrying value of payables approximates their fair value as they are short term in nature and reprice frequently.

### 22. Financial Commitments

#### a. Outstanding Loan Commitments

#### Loans approved but not funded

The loans will be made available at the discretion of Manage Board subject to the availability of funds, anticipated to be d within 6 months.

#### b. Outstanding Overdraft Commitments

Member overdraft facilities approved but not funded

There are no restrictions as to the utilisation of such overdra

#### c. Outstanding Line of Credit Commitments

Member line of credit facilities approved but not funded

These facilities are subject to the availability of funds.

#### d. Outstanding Credit Card Commitments

Member credit card facilities approved but not funded

There are no restrictions as to the utilisation of such credit c

#### e. Future Lease Rental Commitments

Operating lease payments under existing lease arrangement accommodation, are payable over the following periods: Within 1 year

Later than 1 year but not later than 5 years

Over 5 years

The Group leases various properties under operating leases expiring from one to eight years, such leases generally provide the Group with a right of renewal at which time all terms are renegotiated. Lease payments comprise a base amount plus an incremental contingent rental subject to movements in the Consumer Price Index.

#### f. Material Contracts

The Group signed an addendum to a contract with Data Action Pty. Ltd. who provide computer facilities, management services and associated support services on 10 May 2013. The contract addendum extended the original term for a period of 2 years (from 10 May 2013) with an option to extend for an additional 3 years. The fees payable over the next 2 years are as follows:

Within 1 year

Later than 1 year but not 5 years

#### g. Charge over Assets

The Group has executed an equitable mortgage over its assets in favour of Indue Limited. The equitable charge is to meet any settlement obligations arising from member chequeing and debit card facilities.

#### h. Contingent Liabilities and Contingent Assets

The Directors of the Group are of the opinion that there are no matters that require a provision other than those that are adequately provided for.

	2013	2012
	\$000	\$000
	76,291	60,881
ement and the		
drawn down		
	42,004	40,577
	42,004	40,077
aft facilities.		
	00.005	
	33,005	32,262
	52,205	44,761
	52,205	44,701
card facilities.		
nts for building		
its for building		
	1,680	1,427
	3,421	3,579
	62	-
	5,163	5,006
		,

2013 \$000	2012 \$000
2,375	1,996
2,577	2,167
4,952	4,163

For the year ended 30 June 2013

### 23. Standby Borrowing Facilities

Unrestricted access to the following credit facilities with a bank and an Authorised Deposit-taking Institution are held:

		2013	
	Gross \$000	Current Borrowing \$000	Net Available \$000
Unsecured Overdraft	1,100	-	1,100
TOTAL STANDBY BORROWING FACILITIES	1,100	-	1,100

	2012		
	Gross \$000	Current Borrowing \$000	Net Available \$000
Unsecured Overdraft	1,100	-	1,100
TOTAL STANDBY BORROWING FACILITIES	1,100	-	1,100

### 24. Key Management Personnel

#### a. Remuneration of key management personnel (KMP)

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Group, directly or indirectly, including any Director (whether executive or otherwise) of that entity.

Key management personnel (KMP) have been taken to comprise the Directors and the 3 Members (2012: 3 Members) of the executive management responsible for the day-to-day financial and operational management of the Group.

The aggregate compensation of KMP during the year comprising amounts paid or payable or provided for was as follows:

	2013 \$	2012 \$
(a) Short-term employee benefits	1,597,758	1,575,425
(b) Post-employment benefits - superannuation contributions	124,830	132,027
(c) Other long-term benefits – net increases in long service leave provision	22,316	21,780
(d) Termination benefits	-	-
Total	1,744,904	1,729,232

In the above table, remuneration shown as short term benefits means (where applicable) wages, salaries and social security contributions, paid annual leave and paid sick leave, profit-sharing and bonuses, value of fringe benefits received, but excludes out of pocket expense reimbursements.

All remuneration to Directors was approved by the Members at the 2012 Annual General Meeting of the Credit Union.

#### b. Loans to Key Management Personnel

- (i) The aggregate value of loans to key management perso as at balance date amounted to
- (ii) The total value of revolving credit facilities to key manag personnel, as at balance date amounted to

Less amounts drawn down and included in (i)

Net balance available

 (iii) During the year the aggregate value of loans disbursed management personnel amounted to: Revolving credit facilities

Term Loans

- (iv) During the year the aggregate value of repayments receiv amounted to:
- (v) Interest and other revenue earned on Loans and revolvir facilities to KMP

The Group's policy for lending to Directors and Management is that all loans are approved and deposits accepted on the same terms and conditions that applied to Members for each class of loan or deposit.

There are no loans that are impaired in relation to the loan balances with Directors or other KMP.

There are no benefits or concessional terms and conditions applicable to the close family members of the key management persons (KMP). There are no loans which are impaired in relation to the loan balances with close family relatives of Directors and other KMP.

	2013 \$	2012 \$
onnel	8,302,178	8,258,125
gement	10,000	10,000
	(2,433)	(6,652)
	7,567	3,348
to key		
	333,771	306,692
	705,040	146,200
	1,038,811	452,892
eived	1,438,551	1,655,251
ing credit	443,794	627,287

For the year ended 30 June 2013

Other transactions between related parties including deposits from Key Management Personnel are:	2013 \$	2012 \$
Total value term and savings deposits from KMP	1,946,713	2,446,567
Total Interest paid on deposits to KMP	60,727	121,221

The Group's policy for receiving deposits from KMP is that all transactions are approved and deposits accepted on the same terms and conditions that applied to Members for each type of deposit.

#### d. Transactions with Other Related Parties

Other transactions between related parties include deposits from Director related entities or close family members of Directors, and other KMP.

The Group's policy for receiving deposits from related parties is that all transactions are approved and deposits accepted on the same terms and conditions that applied to Members for each type of deposit.

There are no benefits paid or payable to the close family members of the key management personnel.

### 25. Membership

#### a. Eligibility

Membership is available to employees and former employees of companies within the Qantas Group, associated companies and industries, Commonwealth Government departments and authorities and nominated or related persons or entities in accordance with the Constitution of the Credit Union.

All Members are required to hold five redeemable preference shares of \$2 each in accordance with member eligibility. From 1 April 2010, the Credit Union ceased calling up the share capital and for all new Members who joined the Credit Union since this date, the share capital remains uncalled.

		2013 Number	2012 Number
b.	Total Membership	89,781	90,255
	of which fully paid	76,438	80,080
	of which uncalled	13,343	10,175

### 26. Superannuation Liabilities

The Group contributes to the Qantas Superannuation Plan ("the Plan") with other entities in the Qantas Airways Group. For all employees the Group contributes the minimum required under the Superannuation Guarantee Act (1992) plus, for permanent employees other employer contributions to the Plan. Employees may also contribute between 4% and 10% of their salary to the Plan, depending on their age or by election. All employees are entitled to benefits on resignation, retirement, disability or death. The Group has no interest in the Plan (other than as a contributor) and is not liable for the performance of the Plan, or the obligations of the Plan. The Group contributed \$992,049 to the Plan during the 2013 financial year, (\$946,736 in 2012). No contributions were outstanding as at 30 June 2013.

#### 27. Notes to Statement of Cash Flows

#### a. Reconciliation of Cash

For the purpose of the Statement of Cash Flow, cash includ Cash on hand Deposits at call Other Authorised Deposit Taking Institutions Total Cash

#### b. Reconciliation of Cash from Operations to Account

The net cash increase/(decrease) from operating activities reconciled to the profit after tax

Profit after income tax Add / (Deduct): Bad debts written off Depreciation & amortisation expense Increase / (decrease) in provision for impairment Increase / (decrease) in provisions for employee entitlement Increase / (decrease) in other provisions Increase / (decrease) in provision for income tax (Increase) / decrease in net deferred tax assets Increase / (decrease) in interest payable Increase / (decrease) in creditors and other liabilities (Increase) / decrease in prepayments (Increase) / decrease in sundry debtors (Increase) / decrease in interest receivable (Increase) in member loans Increase in deposits and shares (Increase) / decrease in receivables from other financial inst **Net Cash From Operating Activities** 

	2013 \$000	2012 \$000
des:		
	1,960	2,160
	62,203	45,190
	7,908	8,759
	72,071	56,109
nting Profit		
is		
	15,266	16,807
	964	848
	1,424	1,321
	66	-
nts	78	97
	(128)	(83)
	1,284	(1,674)
	(70)	(256)
	(701)	94
	1,177	(242)
	(955)	222
	(37)	(66)
	548	1,813
	(223,321)	(157,184)
	300,031	197,191
titutions	(79,099)	(56,759)
	16,527	2,129

For the year ended 30 June 2013

### 28. Financial Risk Management

#### a. Introduction and overview

The Group has exposure to the following risks from its use of financial instruments:

- credit risk
- liquidity risk
- market risk
- operational risk

This Note presents information about the Group's exposure to each of the above risks, the objectives, policies and processes for measuring and managing those risks, and the Group's management of capital.

#### Risk management framework

The Board of Directors has overall responsibility for the establishment and oversight of the Group's risk management framework. The Board has established both a Risk Committee and Audit & Compliance Committee to oversee the financial reporting, audit and risk management processes.

The Risk Committee is comprised of not less than three non executive Directors.

The Risk Committee's major activities are to:

- Assist the Board to update and regularly review the Group's risk profile, including the Group's risk appetite;
- Assist the Board to review the Group's policy on risk and review the Group's system of risk management and internal control, having regard to the Group's material business risks. These risks may include but are not limited to:
- Credit risk;
- Liquidity risk;
- Market risk (funding risk and interest rate risk);
- Financial reporting risk (the risk of material error in the financial statements);
- Operational risk (risks attributable to the daily operations of the Group, such as data, legal, fraud, property and asset);
- Other risks which if not properly managed will affect the Group (such as environmental, sustainability, compliance, strategic, external, ethical conduct, reputation or brand, technological, product or service quality and human capital).
- Oversee, monitor and review the Group's system of risk management, policies and procedures;
- Report to the Board on all material matters arising from its review and monitoring functions by the provision to the Board of the Committee's minutes of meetings or by special report, as appropriate;
- Review and make recommendations on any changes to risk limit structures; and
- Oversee and monitor Management's annual risk assessment.

The Audit & Compliance Committee is comprised of not less than three non executive Directors, the majority of who must be independent. The Chairman of the Board cannot be Chairman of the Audit & Compliance Committee.

The Audit & Compliance Committee's major activities are to:

- recommend to the Board the appointment of both the internal and external auditor;
- monitor reports received from internal audit, external audit and the compliance department, and management's responses thereto;
- liaise with the auditors (internal and external) on the scope of their work, and experience in conducting an effective audit;
- ensure that external auditors remain independent in the areas of work conducted;
- oversight compliance with statutory responsibilities relating to financial disclosure and management information reporting to the Board;
- review and approve the compliance approach, ensuring that it covers all material risks and financial reporting requirements of the Group;
- assist the Board in the engagement, performance assessment and remuneration of the auditors;

- evaluate the adequacy and effectiveness of the Group's administrative, operating and accounting policies;
- monitor and review the propriety of any related party transactions;
- overseeing APRA statutory reporting requirements, as well as other financial reporting requirements; and
- · establish and maintain policies and procedures for whistle-blowing.

#### b. Credit risk

Credit risk is the risk of financial loss to the Group if a Member or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the Group's loans and advances to Members, liquid investments and investment securities.

#### Management of credit risk - loans and advances

The Board of Directors has delegated responsibility for the management of credit risk to the Lending & Credit Control departments in respect of loans and advances. The Group has established functional areas responsible for the oversight of the Group's credit risk, including:

- Formulating credit policies covering credit assessment, collateral requirements, reporting, documentary and legal procedures, and compliance with regulatory and statutory requirements;
- by the Board of Directors and are detailed within policy;
- The CEO, or in his absence the CFO, must approve all loans outside of approved policy;
- lending panel. Loans approved by the Board lending panel must be confirmed at the next Board meeting;
- consolidated capital base:
- of contractual obligations;
- Establishing appropriate provisions to recognise the impairment of loans and facilities;
- · Debt recovery procedures; and
- Review of compliance with the above policies.

#### Management of credit risk - liquid investments

The risk of losses from liquid investments is reduced by the nature and quality of the independent rating of the counterparty, and the limits of concentration of investments to any individual counterparty. The Group will only hold investments with Authorised Deposit-taking Institutions (ADIs) trading in Australia and Australian Federal and State Governments. Any exposures to any individual ADI (or group) will not exceed 50% of the Group's capital base. There is no set limit for government counterparties.

In addition to limiting counterparty exposures, the Group will only hold High Quality Liquid Investments (HQLA) within the range detailed below:

#### Short Term Credit Rating

Standard & Poors A1 or Equivalent\*

Standard & Poors A2 or Equivalent\*

Unrated (Indue Limited only)\*\*

Indue Limited exposures are allowable as part of HQLA. Minimum holding requirements are prescribed by Indue Limited on an as required basis, which is typically revised quarterly, (refer Note 9).

#### Management of credit risk - equity investments

In respect of equity investments, the Board must approve any equity holding, and will have regard to the size and risks associated with any proposed investment to ensure it will not have a detrimental effect on the Group's capital position.

• Establishing the authorization structure for the approval and renewal of credit facilities. Authorisation limits are delegated

Total loan facilities to any one member or family group must not exceed \$1,250,000 without the prior approval of the Board

• Limit concentrations of exposure to counterparties. Total borrowings for any Member must not exceed 5% of the Group's

Reviewing and assessing credit risk. The Credit Control department assesses all credit exposures where they are in breach

Min HQLA %	Max HQLA %
50	100
0	50
0	Refer below

For the year ended 30 June 2013

### 28. Financial Risk Management (continued)

The Board has approved the holding of membership and participation equity in Indue Limited and future equity subscriptions. The equity may be in the form of shares and/or subordinated debt. The level of equity is based on the assets of the Group and is reviewed twice yearly. The Constitution of Indue Limited also provides for deferral of equity subscriptions if, in Indue Limited's assessment, it holds sufficient capital. The Group is required at all times to hold sufficient equity in Indue Limited to support the services sourced from them, which may be raised from time to time. Indue Limited is an ADI supervised by APRA. The Group will obtain APRA's approval before committing to any exposure to an unrelated entity in excess of prescribed limits.

#### Exposure to credit risk – loans and advances to Members

	2013 \$000	2012 \$000
Carrying amount	2,143,950	1,921,659
Collectively impaired - mortgage loans		
90 days & less than 182 days	342	
182 days & less than 273 days	542	-
Carrying amount	342	
Collectively impaired – personal loans		
30 days & less than 60 days	472	407
60 days & less than 90 days	345	282
90 days & less than 182 days	208	162
182 days & less than 273 days	138	106
273 days & less than 365 days	54	83
Greater than 365 days	-	15
Carrying Amount	1,217	1,055
Overdrawn / Overlimit		
14 days & less than 90 days	179	113
90 days & less than 182 days	43	56
182 days & over	116	95
Carrying Amount	338	264
Gross Amount – Collectively Impaired	1,897	1,319
Past due but not impaired		
30 days & less than 60 days	2,730	3,050
60 days & less than 90 days	1,805	1,205
90 days & less than 182 days	2,381	1,472
182 days & less than 365 days	-	579
Carrying amount	6,916	6,306
Neither past due nor impaired	2,136,727	1,915,558
Specific Provision	-	-
Collective Provision	(1,590)	(1,524)
Carrying amount	2,143,950	1,921,659

#### Impaired loans

Loans for which the Group determines that it is probable that it will be unable to collect all principal and interest due according to the contractual terms of the loan.

#### Past due but not impaired loans

Loans where contractual interest or principal payments are past due, but the Group believes that impairment is not appropriate on the basis of the level of security / collateral available and / or the stage of collection of amounts owed to the Group.

#### Loans with renegotiated terms

Loans that have been restructured due to deterioration in the borrower's financial position and where the Group has made concessions that it would not otherwise consider. Once the loan is restructured it remains in this category independent of satisfactory performance after restructuring. Currently, the Group has no renegotiated loans.

#### Allowances for impairment

The Group establishes an allowance for impairment losses that represents its estimate of incurred losses in its loan portfolio. The main component of this allowance is the collective loan loss allowance established for the Group in respect of loan losses that have been incurred but have not been identified, subject to individual assessment for impairment.

#### Write-off policy

Bad debts are written off as determined by management and the Board of Directors when it is reasonable to expect that the recovery of the debt is unlikely. Bad debts are written off as expenses in the Consolidated Statement of Profit and Loss and Other Comprehensive Income or against the provision for impairment, if a provision for impairment had previously been recognised.

Where the Group holds collateral against loans and advances to Members, it is in the form of mortgage interests over property, other registered securities over assets, and guarantees. Estimates of fair value are based on the value of collateral assessed at the time of borrowing, and generally are not updated except when a loan is individually assessed as impaired.

An estimate of the fair value of collateral and other security enhancements held against past due and impaired financial assets are shown below:

#### Loans and advances to Members

	2013 \$000	2012 \$000
Past due but not impaired	6,916	6,306
Collateral – Property	6,916	6,306
Collectively impaired - mortgage loans	342	-
Collateral – Property	342	-

It is the Group's policy to dispose of repossessed properties in an orderly fashion. The proceeds are used to reduce or repay the outstanding claim. The Group does not use or take repossessed properties for business use. During the year ended 30 June 2013, the Group took possession of nil collateral (30 June 2012: nil)

For the year ended 30 June 2013

### 28. Financial Risk Management (continued)

The Group monitors concentration of credit risk by purpose. An analysis of concentrations of credit risk at the reporting date is shown below:

	2013 \$000	2012 \$000
Residential loans	2,024,949	1,807,014
Personal loans	120,591	116,169
Total gross loans	2,145,540	1,923,183

The Group also monitors the investment options in the market based on the credit rating of the counter party. An analysis of concentrations of investment credit risk at the reporting date is shown below:

	2013 \$000	2012 \$000
Short Term Rating		
A1	199,967	299,832
A2	398,260	221,967
Unrated (Indue Limited)	35,389	35,373
Total	633,616	557,172

#### c. Liquidity risk

Liquidity risk is the risk that the Group will encounter difficulty in meeting Member withdrawal requests in a timely manner.

#### Management of liquidity risk

The Group's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient funds available to meet its liabilities under both normal and stressed conditions, without incurring unacceptable losses.

The Group maintains a portfolio of short term liquid assets to ensure that sufficient liquidity is maintained for daily operational requirements.

The Group has documented its strategy to manage liquidity risk in a liquidity policy and liquidity management plan which includes the following activities by Management:

- On a daily basis, an assessment is made of the daily cash position and the investment action to be undertaken.
- On a daily basis, a summary of the Group's liquidity position, including movements in major liquid assets and liabilities is reviewed.
- On a monthly basis, the liquidity position is reported to the Board, including an explanation of significant movements and corrective action taken, where applicable.
- Periodically liquidity forecasts and associated "stress-tested" worst-case scenarios are modeled and reported to the Risk Committee.
- Regularly reporting current and emerging liquidity management trends to the Risk Committee and highlighting risk areas and relevant market conditions/expectations.

Management provides an annual budget to the Board, which includes details of the Group's forecast liquidity position. Monthly Board reporting includes tracking against the budgeted forecast position.

APRA Prudential Standards require at least 9% of total adjusted liabilities to be held as liquid assets capable of being converted to cash within 48 hours. The Group's policy is to apply a minimal target of 11.5% (2012: 16%) of funds as liquid assets to maintain adequate funds for meeting daily cashflow needs. A trigger level of 13% (2012: 17%) has been set for a detailed review of liquidity levels by the group to provide sufficient time for remedial action to be taken. The actual ratio of liquid assets to adjusted liabilities was at least 21.53% during the twelve months ended 30 June 2013 (30th June 2012: 19.85%).

The liquidity policy and management plan are reviewed at least annually by the Risk Committee, with the policy then approved by the Board. The liquidity ratio is calculated based on the formula prescribed by APRA in APS 210 as can be seen below:

High quality liquid assets

Liability base (per APRA Reporting)

- Total liabilities
- Add: Capital per Statement of Financial Position
- Less: Capital per APRA standard
- Add: Loans approved not advanced

Total Liabilities Base

Liquidity Ratio

HQLA Ratio

#### Exposure to liquidity risk

Details of the reported Group liquidity ratio at the reporting date and during the reporting period were as follows:

At 30 June Average for the period

Maximum for the period Minimum for the period

2013 \$000	2012 \$000
423,776	433,172
2,598,997	2,328,052
187,571	172,860
(188,692)	(174,064)
76,291	60,881
2,674,167	2,387,729
22.99%	22.18%
15.85%	18.15%

2013	2012
22.99%	22.18%
22.76%	22.59%
23.62%	24.12%
21.53%	19.85%

For the year ended 30 June 2013

### 28. Financial Risk Management (continued)

The residual contractual maturities of the financial liabilities are outlined in the table below:

30 June 2013			Gross				
On Statement of Financial Position	Note	Carrying amount \$000	nominal (outflows) \$000	Less than 1 month \$000	1 – 3 months \$000	3 months to 1 year \$000	1 – 5 years \$000
Financial Institutions	13	144,676	144,676	39,693	100,157	4,826	-
Deposits	14	2,430,829	2,433,138	1,816,796	221,171	382,864	12,307
Creditors and accruals	15*	8,859	8,859	8,859	-	-	-
Subtotal		2,584,364	2,586,673	1,865,348	321,328	387,690	12,307
Off Statement of Financial Position							
Loans Approved not advanced	22	76,291	76,291	76,291	-	-	-
Total		2,660,655	2,662,964	1,941,639	321,328	387,690	12,307

30 June 2012

On Statement of Financial Position	Note	Carrying amount \$000	Gross nominal (outflows) \$000	Less than 1 month \$000	1 – 3 months \$000	3 months to 1 year \$000	1 – 5 years \$000
Financial Institutions	13	20,007	20,007	20,007	-	-	-
Deposits	14	2,281,214	2,304,162	1,721,997	221,893	350,643	9,629
Creditors and accruals	15*	2,360	2,360	2,360	-	-	-
Subtotal		2,303,581	2,326,529	1,744,364	221,893	350,643	9,629
Off Statement of Financial Position							
Loans Approved not advanced	22	60,881	60,881	60,881	-	-	-
Total		2,364,462	2,387,410	1,805,245	221,893	350,643	9,629

\* excluding interest payable and PAYG tax

#### d. Market risk

Market risk is the risk that changes in market prices, such as interest rates, equity prices or foreign exchange rates will affect the Group's income or the value of its holdings of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimizing the return on risk.

#### Management of market risks

The Group is exposed to interest rate risk arising from changes in market interest rates. However, the Group is not exposed to currency risk and other price risk as the Board prohibits trading in financial instruments.

Overall authority for market risk is vested in the Board. The Risk Committee is responsible for the development of detailed risk

management policies (subject to review and approval by the Board) and review of their implementation.

#### Exposure to market risks

The principal risk to which non-trading portfolios are exposed is the risk of loss from fluctuations in the future cash flows or fair values of financial instruments because of a change in market interest rates. The main tool used to measure and control market risk exposure within the Group's non-trading portfolio is Value at Risk (VaR). The VaR of the non-trading portfolio is the estimated loss that will arise on the portfolio over a specified period of time (holding period) from an adverse market movement with a specified probability (confidence level). The VaR model used by the Group is based upon a 99% confidence level and assumes a 20-day holding period. The VaR model used is based mainly on historical simulation, taking account of market data from the previous two years, and observed relationships between different markets and prices. The model generates a wide range of plausible future scenarios for market price movements.

Although VaR is an important tool for measuring market risk, the assumptions on which the model is based do give rise to some limitations, including the following:

- illiquidity for a prolonged period.
- a one percent probability that losses could exceed the VaR.
- may not always cover all possible scenarios, especially those of an exceptional nature.
- The VaR measure is dependent upon the Group's position and volatility of market prices. The VaR of an unchanged position reduces if the market price volatility declines and vice versa.

The Group uses VaR limits for interest rate risk. The interest rate risk policy which details the overall structure of VaR limits is subject to review and approval by Risk Committee and the Board. The VaR limit has been set at a maximum of 3% of Capital. VaR is measured monthly and reported to the Board at each meeting. A detailed VaR report is provided to the Risk Committee on a monthly basis.

A summary of the VaR position of the Group's non-trading portfolio at 30 June is as follows:

#### At 30 June

A summary of the Group's interest rate gap position can be seen in note 20.

The management of interest rate risk also involves the monitoring of the sensitivity of the Group's financial assets and liabilities to a parallel shift across the yield curve. An analysis of the Group's sensitivity to a 200 basis points increase in market interest rates is as follows:

At 30 June

#### e. Operational risk

Operational risk is a risk of direct or indirect loss arising from a wide variety of causes associated with the Group's processes, personnel, technology and infrastructure, and from external factors other than credit, market and liquidity risks (such as those arising from legal and regulatory requirements and generally accepted standards of corporate behaviour). Operational risks arise from all of the Group's operations and are faced by all business entities.

The Group's objective is to manage operational risk so as to balance the avoidance of financial loss and damage to the Group's reputation, against excessive cost and control procedures that restrict initiative and creativity.

• A 20-day holding period assumes that it is possible to hedge or dispose of positions within that period. This is considered to be a realistic assumption in almost all cases but may not be the case in situations in which there is severe market

• A 99 percent confidence level does not reflect losses that may occur beyond this level. Even within the model used, there is

A 250-day observation period. The use of historical data as a basis for determining the possible range of future outcomes

2013 (% of Capital)	2012 (% of Capital)
0.56%	1.07%

2013 (% of Capital)	2012 (% of Capital)
2.92%	2.69%

For the year ended 30 June 2013

### 28. Financial Risk Management (continued)

The primary responsibility for the development and implementation of controls to address operational risk is assigned to senior Management within each business unit. This responsibility is supported by the development of the Group's overall standards for management of operational risk in the following areas:

- Compliance with regulatory and other legal requirements
- Third party supplier relationships
- Business continuity and contingency planning
- · People & key person risk including training and professional development
- Outsourcing risk associated with materially outsourced services
- Competition risk
- Fraud risk
- Requirements for appropriate segregation of duties, including the independent authorisation of transactions
- · Requirements for the reconciliation and monitoring of transactions
- Documentation of controls and procedures
- Requirements for the periodic assessment of operational risks faced, and the adequacy of controls and procedures to address the risks identified
- Requirements for the reporting of operational losses and proposed remedial action
- Ethical and business standards
- Risk mitigation, including insurance where this is effective

Compliance with the Group's standards is supported by a program of periodic reviews undertaken by Internal Audit and Compliance. The results of these reviews are discussed with the management of the business unit to which they relate and are reported to the Audit & Compliance Committee.

#### f. Capital management

The Group is licensed as an ADI under the Banking Act 1959 and is subject to prudential supervision by APRA. APRA has issued a series of prudential standards to implement the Basel II capital framework which took effect from 1 January 2008. The Basel III measurement and monitoring of Capital has been effective from 1 January 2013.

The Basel III standards include APS 110 Capital Adequacy which:

- (a) Imposes on the Board a duty to ensure that the Group maintains an appropriate level and quality of capital commensurate with the level and extent of the risks to which the Group is exposed from its activities; and
- (b) Obliges the Group to have in place an Internal Capital Adequacy Assessment Process (ICAAP).

The Group has documented its strategy to manage capital in a capital policy and capital management plan.

Under Basel III framework, the regulatory capital is divided into Common Equity Tier 1, Additional Tier 1, and Tier 2 Capital. Common Equity Tier 1 capital consists of retained earnings and capital reserve less intangible assets and other regulatory adjustments. Tier 2 Capital consists of collective impairment reserve. Total capital is the aggregate of Tier 1 and Tier 2 capital.

Capital Adequacy is measured by means of a risk based capital ratios. The capital ratios reflect capital as a percentage of total risk weighted assets.

The Group is required to maintain at least 12% (2012: 11%) capital. A trigger level of 13.5% (2012: 13%) has been set by the Board to provide sufficient time for remedial action to be taken. The Group's capital ratios throughout 2013 and 2012 financial years were in compliance with both APRA minimum capital adequacy requirements and the Board's approved minimums.

The Group's regulatory capital position at 30 June was as follows:

	2013 \$000	2012 \$000
Tier 1 Capital		•
General reserves	171,560	156,320
Current year earnings	15,266	16,807
Less: Deferred tax assets	(1,619)	(956)
Less: Intangible assets	(837)	(553)
Less: Other Capitalised Expenses	(807)	-
Less: Equity investment in other ADI's	(1,935)	(1,797)
Total	181,628	169,821
Tier 2 Capital		
Collective impairment reserve	7,063	6,188
Less: Equity investment in other ADI's	-	(1,797)
Total	7,063	4,391
Total regulatory capital	188,691	174,212
Risk weighted assets		
Credit risk	1,031,389	940,541
Operational risk	151,813	134,563
Total risk weighted assets	1,183,202	1,075,104
Capital ratios	15.95%	16.20%

### 29. Subsequent Events

No other matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations, or state of affairs of the Group in subsequent years.

For the year ended 30 June 2013

### 30. Parent Entity Disclosures

As at, and throughout, the financial year ending 30 June 2013 the parent of the Group was the Credit Union.

	2013 \$000	2012 \$000
Result of parent entity		
Profit for the year	15,266	16,807
Other comprehensive income	-	-
Total comprehensive income for the year	15,266	16,807
Financial position of parent entity at year end		
Total assets	2,791,347	2,494,222
Total liabilities	2,597,554	2,315,695
Total equity of parent entity comprising of:		
Reserves	6,222	5,667
Retained earnings	187,571	172,860
Total equity	193,793	178,527

The parent entity prepares its statement of financial position on a liquidity basis and therefore current assets and liabilities are not identified. The maturity profile disclosure in note 28 approximates the maturity profile for the parent.

#### Parent entity contingencies

The Directors of the Credit Union are of the opinion that there are no matters that require a provision other than those that are provided for.

#### Parent entity capital commitments for acquisition of property plant and equipment

The Credit Union did not enter into contract to purchase plant and equipment as at 30 June 2013 (30 June 2012: nil).

**Qantas Staff Credit Union Limited trading as Qantas Credit Union** A.B.N. 53 087 650 557 Incorporated in Australia 30 June 2013 – Annual Financial Statements Registered Office: 420 Forest Road Hurstville NSW 2220

